



Outer South Community Committee

Ardsley & Robin Hood, Morley, Rothwell

Meeting to be held in Blackburn Hall, Commercial Street, Rothwell, LS26 0AW

Monday, 20th September, 2021 at 4.00 pm

Councillors:

- | | |
|---------------|---------------------------|
| Foster | - Ardsley and Robin Hood; |
| L Mulherin | - Ardsley and Robin Hood; |
| K Renshaw | - Ardsley and Robin Hood; |
| R Finnigan | - Morley North; |
| B Gettings | - Morley North; |
| A Hutchison | - Morley North; |
| J Elliott | - Morley South; |
| W Kidger | - Morley South; |
| J Senior | - Morley South; |
| D Chapman | - Rothwell; |
| S Golton | - Rothwell; |
| C Hart-Brooke | - Rothwell; |





Agenda compiled by: Andy Booth 0113 37 88665
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
Head of Locality Partnerships: Liz Jarmin 0113 37 89035

*Images on cover from left to right:
Ardsley & Robin Hood - war memorial; St Michael's Church
Morley - Morley Town Hall, exterior; Morley Town Hall, interior
Rothwell – Jaw Bones; Rothwell Colliery*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Hea of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 15 MARCH 2021 AND 26 JULY 2021</p> <p>To confirm as a correct record, the minutes of the meetings held on 15 March 2021 and 26 July 2021.</p>	7 - 22
7			<p>MATTERS ARISING FROM THE MINUTES</p>	
8			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>The process has been adapted slightly so that members of the public are invited to make written submissions in advance of the meeting on any matter which falls within the Committee's terms of reference. These will be read out under the agenda item and considered by the Community Committee.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>LIBRARY SERVICE UPDATE</p> <p>To receive and consider the attached report of the Chief Officer, community Hubs, Welfare & Business Support</p>	23 - 42
10			<p>OUTER SOUTH COMMUNITY COMMITTEE FINANCE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships.</p>	43 - 58
11			<p>OUTER SOUTH COMMUNITY COMMITTEE UPDATE REPORT</p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	59 - 92
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday, 29 November 2021 at 4.00 p.m.</p> <p><u>Third Party Recording</u></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

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OUTER SOUTH COMMUNITY COMMITTEE

MONDAY, 15TH MARCH, 2021

PRESENT: Councillor N Dawson in the Chair

Councillors D Chapman, J Elliott,
R Finnigan, B Gettings, S Golton,
A Hutchison, W Kidger, L Mulherin and
K Renshaw

11 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

12 Exempt Information - Possible Exclusion of the Press and Public

There was no exempt information.

13 Late Items

There were no late items. Supplementary information was submitted with regard to Agenda Item 11, Outer South Community Committee Finance Report along with an appendix to Agenda Item 12, Outer South Community Committee Update report (social media update) which was omitted from the agenda in error.

14 Declaration of Disclosable Pecuniary Interests

Councillor Hutchison declared a disclosable pecuniary interest in Agenda Item 11, Outer South Community Committee Finance Report as there were funding applications for Morley Arts Festival and Morley Town Centre Management. Both these applications were connected with the employment of Councillor Hutchison's partner. Councillor Hutchison left the meeting during the consideration and voting on these applications.

Councillor Elliott declared an interest in Agenda Item 11, Outer South Community Committee Finance Report as she was a Board Member of Morley Elderly Action.

15 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor B Garner.

16 Open Forum

There had not been any submissions for the Open Forum.

17 Minutes - 23 November 2020

RESOLVED – That the minutes of the meeting held on 23 November 2020 be confirmed as a correct record.

18 Outer South Community Committee - Care Delivery Consultation Proposal

The report of the Director of Adults & Health provided information about the consultation on the proposed closure of Home Lea House Long Stay Residential Care Home and Richmond House Short Stay Residential Care Home.

The following were in attendance for this item:

- Councillor Fiona Venner – Executive Member
- Cath Roff – Director, Adults & Health

The following was highlighted:

- The proposals had arisen as part of the need to address the Council's budget deficit.
- The demand for residential care had fallen and there was an increase in demand for extra care housing and for care to be provided at home.
- The proposals would lead to a change into how and where some people will receive care.
- Other residential provision in the area.
- The outcome of the consultation would be brought to the June meeting of the Executive Board.
- There would be a dedicated team to manage arrangements for any affected customers and there would be a care guarantee so nobody affected would be paying any more for their care.

In response to Members comments and questions, the following was discussed:

- Demand for residential care had been falling for a number of years and this had accelerated during the pandemic.
- Forecasting of care demand for Rothwell showed there was an oversupply of places for residential care.
- Holme Lea was chosen over Dolphin Manor following a survey of stock condition.
- It was not proposed to close any other homes.
- The consultation remained open until the end of March.

Members expressed concern that the closure of Care Homes proposed in the report did not accurately reflect the demand, particularly in relation to issues highlighted by the pandemic over the past 12 months. There were also concerns regarding the continuing provision of care homes within the private

sector and reference was also made to the possibility of care homes being managed independently rather than being closed.

RESOLVED – That the report and discussion be noted.

19 Outer South Community Committee - National Census 2021

The report of the Head of Stronger Communities informed the Committee of an update to be provided on the National Census 2021 and to encourage completion by residents in the Outer East Community Committee area.

The Chair welcomed Scott Martin of the National Census to address the committee. The following was highlighted:

- Focus on hard to reach groups or groups who had previously been difficult to engage with.
- Partnership work with the Council and other community groups to work with these groups.
- There had been some success in working with these groups and it was wanted to work with some of the networks with Local Councillors to improve response rates.
- Tackling barriers to people responding – e.g. fear of data breach
- Assisting people to fill the census in digitally – support for people with disabilities and for different languages.

In response to comments and questions, the following was discussed:

- Some concern for people who were unable to do a digital completion of the census – there were alternative methods and attention was brought to the census helpline.
- It was possible to complete the census information before the due date.

RESOLVED – That the report and discussion be noted.

20 Outer South Community Committee - Draft Connecting Leeds Transport Strategy - Consultation

The report of the Director of City Development brought Members attention to details of the consultation on the draft Connecting Leeds Transport Strategy.

The Chair welcomed Paul Foster, Transport Planning Manager and Finn Campbell, Team Leader (Forward Planning) to the meeting for this item.

The Committee received a presentation on the draft Connecting Leeds Transport Strategy. The following was highlighted:

- The draft strategy had been considered at Executive Board in December 2020 before going out to consultation.

- The strategy vision was for a city where nobody needed a car and everyone had an affordable, accessible and zero carbon choice for travel.
- There were three main aims to the strategy:
 - Tackling Climate Change
 - Delivering Inclusive Growth
 - Improving Health & Wellbeing
- Targets for the types of travel which would reduce the use of individual vehicles.
- Targets to reduce the numbers of people killed or seriously injured in traffic accidents.
- The need to reduce CO2 emissions.
- The six big moves:
 - De-carbonising transport
 - Creating healthier streets, spaces and communities
 - Transforming the city centre
 - Enhancing public transport
 - New mobility solutions
 - Delivery of a mass transit network
- Key feedback for Outer South from the 2016 Transport Conversation

In response to Members comments and questions, the following was discussed:

- Joint working with bus operators can produce positive results. Franchising of bus services would be an option with devolution arrangements.
- Capacity for providing charging for electric vehicles.
- Disabled access – this was covered within the strategy.
- Connectivity between towns and villages.
- Cycle links for the outer areas.

**21 RESOLVED – That the report and presentation be noted.
Outer South Community Committee - Finance Report**

The report of the Head of Stronger Communities provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget and the Community Infrastructure Levy Budget for 2020/21.

Kimberly Frangos, Localities Officer presented the report.

The following was highlighted:

- Revenue allocated to date. Total spend was £124,450 leaving a remaining balance of £39,325.85.
- Projects for consideration:
 - Outer South Garden Maintenance Service – Morley Elderly Action - £29,880 was requested. Members were supportive of

this application. Information was requested as to the level of provision in each ward.

- Morley Arts Festival - £15,000 was requested. It was requested that the application be deferred for further information.
 - Morley Town Centre Management - £15,000 was requested. Members were supportive of this application.
 - Two defibrillators for Morley South - £1,500 was requested from Morley South Capital Budget. Members were supportive of this application.
 - Leeds Little Free Library - £400 was requested from Morley South Capital Budget. Members were supportive of this application
- Wellbeing Covid Funds – There was a remaining balance of £9,084.90.
 - National Covid Funds – There was a remaining balance of £20,083.48
 - Projects that had been agreed by Delegated Decision since the last meeting.
 - Updates on projects funded by the Community Committee.
 - £35,868.40 had been allocated from the Youth Activities Fund for 2020/21 leaving a remaining balance of £22,815.04
 - There was £4,050 remaining in the Small Grants Budget.
 - There was £941.78 remaining in the Community Skips Budget.
 - There was £58,847.94 remaining in the Capital Budget.
 - There was £123,916.17 remaining in the Community Infrastructure Levy Budget.
 - A query was raised with regards to a changes in how funds were made available to Ward Members following the sale of council owned land within their Wards. Previously Ward Members were able to spend 20%. It had now been informed that this would be 15% with a further 5% to be decided by the relevant Community Committee. It was further informed that the 5% that was available was to be shared out across the Community Committee and not specific to the ward in which it was generated. Reference was made to the principle established by the Community Committee that any Community Infrastructure Levy monies allocated should be spent in the ward in which they were generated. The Chair agreed to raise this at the next meeting of the Area Chairs Forum.

RESOLVED –

- (1) That details of the Wellbeing Budget position be noted.
- (2) That details of the Wellbeing Covid 19 Budget position be noted.
- (3) That details of the National Covid 19 Budget position be noted.
- (4) That the following Wellbeing proposals be determined as follows:
 - Outer South Garden Maintenance Service - £29,880 – Approved
 - Morley Arts Festival - £15,000 – Deferred
 - Morley Town Centre Management - £15,000 – Approved
 - Two Defibrillators for Morley South - £1,500 – Approved
 - Leeds Little Free Library - £400 – Approved
- (5) That details of the projects approved by delegated decision be noted.

- (6) That monitoring information of funded projects be noted.
- (7) That details of the Youth Activities Fund be noted.
- (8) That details of the Small Grants Budget be noted.
- (9) That details of the Community Skips Budget be noted.
- (10) That details of the Capital Budget be noted.
- (11) That details of the Community Infrastructure Levy Budget noted.

22 Outer South Community Committee - Update Report

The report of the Head of Stronger Communities brought Members attention to an update of work which the Communities Team is engaged in based on priorities identified by the Community Committee. It also provided opportunity for further questioning, or to request a more detailed report on a particular issue.

Kimberly Frangos, Localities Officer presented the report.

The following was discussed:

- Children's and Families Sub Group had met in February. It had not been able to hold the Youth Summit but an online survey had been undertaken to get young people's views.
- Environment – Attention was brought to the Cleaner Neighbourhoods Report and thanks were expressed to the Cleaner Neighbourhoods Team and volunteers who had contributed. Whilst tree planting in the area had been welcomed, concern was expressed that Network Rail had been involved in substantial tree felling along routes within the area without a policy for replacement. It was proposed that the Chair contact Network Rail with the Committee's concerns.
- Community Safety – safety briefs for all four wards were outlined in the report along with updates from West Yorkshire Police and the Leeds Anti-Social Behaviour Team. Further discussion included the withdrawal of funding for PCSOs. Thanks were expressed to West Yorkshire Police for services within the Ardsley & Robin Hood ward.
- Employment & Skills – The impact of the pandemic had seen an uptake in the number of Universal Credit claimants.
- Health & Wellbeing – The Older Peoples Sub Group had met. This had been attended by West Yorkshire Police and the Neighbourhood Networks.
- Community Centres Sub Group – All centres remained closed for public use. The last scheduled meeting of the sub-group had been cancelled. The Committee was informed of works at Morley Town Hall. Funding was being pursued for internal improvements to Blackburn Hall.
- Community hubs and libraries update – provision for resuming services.

It was reported that this would be Councillor Dawson's final meeting of the Community Committee. Members thanked him for his hard work for the Morley South ward and the wider Outer South area as Chair of the

Community Committee. Particular tribute was paid to Councillor Dawson's return from serious illness and his dedication to his role as a Councillor. Members wished him a long and happy retirement.

Councillor Dawson thanked Members for their comments.

RESOLVED – That the report be noted.

23 Dates, Times and Venues of Community Committee Meetings 2021/2022

The report of the City Solicitor asked Members to consider the proposed Community Committee meeting schedule for the 2021/22 Municipal Year.

The following dates were proposed:

- Monday, 21 June 2021
- Monday, 27 September 2021
- Monday, 22 November 2021
- Monday, 14 March 2022

All meetings to commence at 4.00 p.m.

RESOLVED – That the Outer South Community Committee meets at 4.00 p.m. on the following dates in the 2021/22 Municipal Year:

- Monday, 21 June 2021
- Monday, 27 September 2021
- Monday, 22 November 2021
- Monday, 14 March 2022

Meeting venues to continue to be arranged on a meeting by meeting basis.

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OUTER SOUTH COMMUNITY COMMITTEE

MONDAY, 26TH JULY, 2021

PRESENT: Councillor R Finnigan in the Chair

Councillors D Chapman, J Elliott, Foster,
B Gettings, S Golton, C Hart-Brooke,
W Kidger, L Mulherin, K Renshaw and
J Senior

1 Chair's Opening Remarks

S

The Chair welcomed everyone to the first meeting of the Outer South Community Committee for the 2021/22 Municipal Year. He expressed thanks on behalf of the Committee to former Councillors Neil Dawson and Ben Garner for their contribution to the Committee and work in the Outer South area.

2 Appeals Against Refusal of Inspection of Documents

There were no appeals.

3 Exempt Information - Possible Exclusion of the Press and Public

There was no exempt information.

4 Late Items

There were no late items.

5 Declaration of Interests

There were no declarations of interest.

6 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor A Hutchison.

7 Minutes - 15 March 2021

RESOLVED – That approval of the minutes of the meeting held on 15 March 2021 be deferred to allow further amendment to Minute 18 – Outer South Community Committee – Care Delivery Consultation Proposal.

8 Matters arising from the Minutes

Draft minutes to be approved at the meeting
to be held on Monday, 20th September, 2021

With regard to CIL payments and how these were drawn down to Ward level, it was reported that discussions with finance were still ongoing.

A response was still awaited from Network Rail regarding the clearing of trees on their land.

9 Open Forum

In order to facilitate the Open Forum whilst certain restrictions relating to the pandemic remained in place, the process had been adapted so that members of the public were invited to make written submissions in advance of the meeting on any matters which fell within the Community Committee's terms of reference.

On this occasion there had been no submissions.

10 Community Committee Appointments 2021/22

The report of the City Solicitor asked the Committee to note the appointment of Councillor Robert Finnigan as Chair of the Outer South Community Committee for the 2021/22 Municipal Year and also invited Members to make nominations for Outside Bodies, Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships. Nominations were also sought for Community Champions and the Corporate Parenting Board.

Andy Booth, Governance Services presented the report.

RESOLVED –

- (1) That the appointment of Councillor Robert Finnigan as Chair of the Community Committee for the 2021/22 Municipal Year be noted.
- (2) That the following appointments be made for the 2021/22 Municipal Year:

Organisation / Outside Body	No. of Places	Current Appointee(s)
Morley Town Centre Management Board	3	Cllr A Hutchison Cllr W Kidger Cllr R Finnigan
Morley Arts Festival	3	Cllr A Hutchison Cllr W Kidger Cllr R Finnigan
Archbishop Margetson Fund	5	Cllr R Gettings Ms Z Keighley Ms L Wood Vacancy Vacancy

Ardsley & Tingley Cluster	3	Cllr K Renshaw Cllr W Kidger Cllr M Foster
Morley Cluster	3	Cllr W Kidger Cllr B Gettings Cllr J Senior
Rothwell Cluster	3	Cllr D Chapman Cllr S Golton Cllr L Mulherin
Housing Advisory Panel	4	Cllr M Foster Cllr A Hutchison Cllr J Senior Cllr D Chapman
Garforth/Kippax/Rothwell LCP	1	Cllr S Golton
Morley LCP	1	Cllr R Finnigan
Champions/Lead Members		
Environment & Community	1	Cllr A Hutchison
Safety	1	Cllr W Kidger
Children's Services	1	Cllr K Renshaw
Employment, Skills & Welfare	1	Cllr J Elliott
Health & Wellbeing and Adult Social Care		
Corporate Parenting Board...	1	Cllr W Kidger

11 Outer South Community Committee - Update Report

The report of the Head of Locality Partnerships brought Members' attention to an update of the work which the Communities Team was engaged in, based on priorities identified by the Community Committee. It also provided opportunity for further questioning or to request a more detailed report on a particular issue.

Kimberly Frangos, Localities Officer presented the report.

The following was highlighted:

- Members were asked for nominations to Sub-Groups for the 2021/22 Municipal Year.
- Proposal to move the Youth Summit to Morley Town Hall – this was agreed by Members.
- Changes to Breeze Membership. There was some concern that some may not be able to pay the new charges.
- Environment – Members expressed their thanks to Michelle McGill who had recently retired from the Cleaner Neighbourhoods Team.
- Community Safety – there had been a reduction in all crime across the Outer South area except the theft of motor vehicles. It was suggested that a member of the Leeds Anti-Social Behaviour Team be invited to a

future meeting. Further discussion was held with regard to the misuse of quad bikes and e-scooters. It was reported that Inspector Leadbetter had been unable to attend this meeting but would be attending next time and would be able to address this.

- Concern regarding the rise in Universal Credit claimants in the area.
- Health and Wellbeing – a request was made to see a report of the CCGs and their future needs in the area. It was suggested that this be referred to the sub-group in the first instance.
- Morley Town Deal – It was reported that no money had been received yet but would be once any projects had been approved. There was ongoing work in reviewing traffic around Corporation Street, Brunswick Street and Victoria Road.
- Community Centres – The sub-group would be visiting centres across the Outer South area and Local Ward Members would be involved. Concern was raised regarding the future of the Windmill Centre and an update on the Council’s intention for the future use of the centre was requested.
- Housing – It was commented that the garden maintenance contract for sheltered housing was not driven by the requirements of residents and it was suggested that the contract be reviewed to determine whether services could be delivered better with local commissioned services.

RESOLVED –

- (1) That the Outer South Community Committee Sub Groups be appointed as follows for 2021/22

Sub Group	Current Appointees	Community Committee Champion
Children & Families	Cllr W Kidger (Chair) Cllr L Mulherin Cllr B Gettings Cllr S Golton	Cllr W Kidger
Community Centres	Cllr B Gettings (Chair) Cllr K Renshaw Cllr W Kidger Cllr D Chapman	Cllr B Gettings
Environment	Cllr A Hutchison (Chair) Cllr W Kidger Cllr C Hart-Brooke Cllr K Renshaw	Cllr A Hutchison
Older Persons	Cllr J Elliott (Chair) Cllr K Renshaw Cllr B Gettings Cllr S Golton	Cllr J Elliott

- (2) That the report be noted.

12 Outer South Community Committee - Youth Activities Fund Consultation Report

The report of the Head of Locality Partnerships provided background and context on the decision not to hold a Youth Summit in 2020/21. It also provided an update on the Youth Activity Fund consultation with children and young people which would inform the youth activity spend for 2021/22.

Kimberly Frangos, Localities Officer presented the report.

It was reported that 259 young people had responded and active consultation was still ongoing. Main activities young people wished to participate in included Sports, Cooking and Outdoor Adventure.

Further discussion focussed on funding of the Youth Service; how money was allocated for youth activities and how the Outer South compared to the rest of the City. It was proposed that a representative be invited to a future meeting to update the Committee on the allocation of resources within the Youth Service.

RESOLVED – That the report and discussion be noted.

13 Outer South Community Committee - Finance Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy Budget for 2021/22.

Kimberly Frangos, Localities Officer presented the report.

Members attention was brought to the 'minimum conditions' as outlined in paragraph 15. These conditions referred to the taking of delegated decisions. Members were invited to review the conditions and consider whether any amendments were required.

The following was discussed:

- Wellbeing revenue budget – there was £95,834.78 remaining. Members were given a ward by ward breakdown.
- The following projects for consideration:
 - Outer South Activity Hub – 21/22 – South Leeds Youth Hub - £6,500 proposed from Youth Activity Funds
 - Outer South Activity Programme 21/22 – West Leeds Activity Centre - £6,800 proposed from Youth Activity FundsMembers agreed to support the applications but requested that transport should be made available and more local based services be made available. The sub-group would look at ways of building better provision within the Outer South area.
- Proposals for ring-fences from the 2021/22 wellbeing budget:

- Small grant allocation - £5,000
- Community Engagement - £400 (£100 per ward)
- Community skips - £1,000
- Rothwell Celebrations - £8,000
- Outer South Christmas Trees & Lights - £16,000
- International Day of Older People - £2,000
- Youth Summit - £500 (£125 per ward)

Members agreed to support the ring-fence proposals.

- Delegated decisions since the last meeting.
- Monitoring Information – Outer South Garden Maintenance. The scheme had been very well received and further discussion included how to identify others who would benefit from the scheme. It was also suggested that a representative from Housing be invited to a future meeting of the Environment Sub Group.
- Remaining funds in the Youth Activity Fund Budget, Small grants and skips budgets, Capital budget and Community Infrastructure Levy (CIL) budget. It was reported that the CIL budget was due an injection of £118,000.
- Councillor Golton suggested that it would be useful for a future report on the Council House Growth Strategy to be brought to the Committee. There were concerns regarding the proposed costs of new council housing amongst other issues.

RESOLVED –

- (1) That the minimum conditions referred to in paragraphs 15 and 16 of the report regarding the taking of urgent delegated decisions in-between formal Community Committee meetings be agreed.
- (2) That details of the Wellbeing Budget position be noted.
- (3) That the Youth Activity Fund proposals outlined in paragraphs 23 and 24 be approved.
- (4) That the ring-fence proposals outlined in paragraphs 26 to 32 be approved.
- (5) That details of projects approved via Delegated Decision be noted.
- (6) That monitoring information of funded projects be noted.
- (7) That details of the Youth Activities Fund be noted.
- (8) That details of the Small Grants budget be noted.
- (9) That details of the Community Skips budget be noted.
- (10) That details of the Capital Budget be noted.
- (11) That details of the Community Infrastructure Levy Budget be noted.
- (12) That an appropriate officer be invited to a future meeting to update the Committee on Council Housing Growth within the Outer South Area.

14 Dates and Times of Future Meetings

Monday, 20 September 2021 at 4.00 p.m.

Monday, 29 November 2021 at 4.00 p.m.

Monday, 14 March 2021 at 4.00 p.m.

Draft minutes to be approved at the meeting
to be held on Monday, 20th September, 2021

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Report of: Lee Hemsworth, Chief Officer Community Hubs, Welfare & Business Support

Report to: Outer South Community Committee
Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Report author: Andrea Ellison, Chief Librarian

07891 272 061

Date: 20th September 2021

To note

Library Service Update

Purpose of report

1. This report provides an overview of the activity of Leeds Libraries during the past 18 months and outlines the key priorities for the service as part of our Service Recovery Strategy.

Main issues

Library Activity During the COVID Pandemic

2. Our response to the COVID pandemic followed a similar path to that of many other library services across the country.

Customer Support

3. Initially many of our staff were deployed into different roles to support the foodbanks, the delivery of food parcels and staffing the COVID helplines. At the same time, we were pivoting our library service from a 'face to face' model of delivery to a digital offer. This included providing more resources which customers could access from home.
4. During the first period of lockdown, we picked up on an initiative being developed in other library authorities and introduced a 'Keep in Touch' project telephoning over 9,500 of our older customers to:

- Keep them updated about what was happening in the library service
 - Support them to access the library service and other council services and agencies digitally
 - Check that they knew where to get any other help or support as necessary (e.g. the COVID helpline)
5. We had some very positive feedback to this initiative which evidenced the real impact of the calls:
- “Thank you that was the nicest phone call I've had in days.”
 - “I had a telephone call this morning from yourselves just to check on whether I am alright and coping with the current lockdown; also, to update me on the library services now available. It is a worthy initiative and did a lot for me. Please extend my thanks.”
 - “You are all doing a fantastic job. Thank you very much for all your hard work you Librarians are doing keeping us informed and reading during this horrible time.”

Customer support for developing digital skills

6. One of the biggest revelations of the pandemic was the extent of digital exclusion and the increased challenges our citizens faced including isolation from essential support, deteriorating mental health and financial hardship. This prompted us to review our digital support offer in Leeds libraries, which we have now rebranded as #Digital121.
7. During the lockdowns our #Digital121 telephone service was at the heart of our digital support offer, capturing and directing requests for digital support received from customers and partner organisations and matching them to the most appropriate support and information available from within the service or through referral.
8. #Digital121 is a universal offer but during lockdown we targeted those with low digital skills who may have never previously had access to their own device and who needed support to use it more fully. A dedicated #Digital121 marketing campaign focussed on our core offer of providing digital support and encouraging our citizens to get in touch so our librarian team could help them to develop their digital skills and confidence.
9. During the pandemic and current restrictions, we delivered this support remotely by telephone or Zoom. Between May 2020 and May 2021, we delivered over 200 support sessions.
10. We also invested in more digital resources, increasing our e-book catalogues, and purchasing new resources such as:
- Niche Academy – a range of free online tutorials from setting up an e-mail account or getting started with social media to helping you build your skills using our online resources, such as eBooks, business support and genealogy searches. There has

been significant interest in this resource with tutorials accessed over 13,500 times since its introduction in April 2020.

- Press reader – an e-newspaper service ‘PressReader’ allows our customers to keep up to date with the latest news, free of charge.

11. Feedback from customers about all these activities, digital support sessions and new resources has been very positive:

- “Accessing eBooks has been a lifeline. It is the best app on my phone now!”
- “A wonderful service (eNewspapers) that I can still use from home”
- “Delighted I can get on Ancestry at home”

Developing our Digital library offer – resources and online events/activities

12. The initial period of lockdown was marked by an explosion of digital content which at times seemed overwhelming. As well as introducing Niche Academy and e-Newspapers, in our role as information professionals, we used our specialist skills to create a new virtual library on our [webpages](#), curating the best of our own online content and signposting to some of the ‘best of what else’ was available on others’ websites.

13. We also curated information about quality resources for our partners in education and sent out a regular newsletter to [schools](#).

14. In addition, we developed a whole new range of virtual activities aligned to the broader library purpose to inform, educate, and entertain. The full range of activities is shown at Appendix 1. We have created this short film about our activity during the past year or more. youtu.be/QfGwr2vW8tQ

Library Service Recovery Strategy.

15. In its publication ‘Libraries: An Essential Part of Recovery’, Libraries Connected¹ identifies the five key areas where libraries can play a central role in meeting the needs of individuals and communities who may be struggling to overcome the effects of the Covid-19 crisis. These are:

- Economic recovery, with help and training for job seekers and entrepreneurs
- Education support for children and SEND (special educational need) students who struggled to learn at home
- Isolation mitigation for vulnerable groups and to help people to reconnect locally
- Digital inclusion for residents who lack IT skills or have no access to the Internet

¹ Libraries Connected is the sector support agency for public library services in England.

- Cultural partnership to help local artists and arts organisations to continue their work.

16. We have adopted these five broad themes to inform and underpin our new local Recovery Strategy in Leeds Libraries which has the following areas of focus (all activity going forward is aligned with one or more of these key priorities):

- Economic Recovery
- Children and Young People
- Health and Wellbeing (including isolation mitigation)
- Support for Digital and Learning
- Books, Reading and Culture

17. We have drafted detailed Workstream Action Plans and from September we will be gradually introducing programs of work aligned with each of the areas of activity.

18. Our focus will be on consolidating service development activity and the programme will take the learning from the pandemic so embedding a blended approach to activity across both digital and face to face programmes.

19. A summary of the proposed new activity under each of our priority areas is as follows:

Economic Recovery

20. Leeds Libraries are part of the British Library's Business and Intellectual Property Centre (BIPC) Network. This network operates in towns and cities across the UK. The centres are physical hubs where people can come together to learn, network and access free and low-cost information and support in protecting and commercialising a business idea.

21. In the Spring 2020 budget the British Library was awarded £13m for sustaining and expanding the Business & IP Centre National Network over the next 3 financial years.

22. The money will be used to expand the network, "supercharge" existing BIPCs and trial a hub and spoke model that supports other library services to develop an offer in our neighbouring authorities of Calderdale, Bradford, Kirklees, and Wakefield.

Outcomes

- Greater Prosperity

Priorities

23. Key priorities for our economic recovery programme include:

- Refurbishment of the current space within Central Library to create a Business and Enterprise Suite with co-working space, business resources and tech suite
- Development of the current programme of activity to include high profile panel events linked to key city events and participation in national Start Up Day
- Extension of the BIPC service to neighbourhoods across Leeds as part of AD:Venture providing a business on your high street service
- Embedding the regional partnership with library services across West Yorkshire (Bradford, Calderdale, Kirklees, and Wakefield)

Children and Young People

24. Public Libraries welcome children from the very earliest months of life, helping parents and carers to support them as they grow and learn.

25. Since 2012, Leeds has had an ambition to be the best city for children and young people to grow up in and children is one of the Big Ideas in the Inclusive Growth Strategy. To make Leeds a truly child friendly city, the challenge is to ensure every child and young person in the city has the opportunity and support to achieve their potential. The 3 As Strategy (Attend, Attain, Achieve) sets out the approach to ensuring that children have the best possible educational experiences as well as the best possible outcomes. A key priority within the strategy is that all children in Leeds read for learning and fun.

26. We know that in the early years and right through to Key Stage 2, children in Leeds lag behind the national average in terms of reading and so a real driver for us in the library service in Leeds is to ensure that our children's programme is underpinned by a focus on reading for pleasure, particularly in the early years.

27. We will do this through ensuring we create children's spaces in our libraries that are welcoming, attractive, and stocked with the best in contemporary children's literature. Our libraries will be exciting places to be with a knowledgeable staff team on hand and able to support children and families with their book choices and so sowing the seeds of a love of libraries, books and reading.

28. Our focus of activity in the first phase of our strategy will be on supporting reading in the Early Years with our Story Bus and Ready Steady Readers programme. The name of this programme has been chosen to focus on the outcome we are hoping to achieve – that all our children in Leeds are readers.

29. Our wider programme will ensure that every child and young person in libraries is inspired to read for pleasure, has access to a diverse range of materials, can engage in a variety of digital activities and can take part in activities that improve their well-being.

Outcomes

- Increased reading and literacy

- Helping everyone achieve their full potential

30. Key priorities for developing our service to children and young people over the coming year include:

- Relaunch of the Ready Steady Readers programme for babies and children aged 0- 5 years, to include story and rhymetimes, information for parents registering the birth of their baby and the Ready Steady Reading Challenge
- Launch of the new Storybus Service
- New programme of support for schools, including information literacy
- Focus on support for reading for pleasure and relaunch of the Book Award

Health and Wellbeing (including Isolation Mitigation)

31. Public Libraries provide a population scale platform for population-scale public health issues. (Health on the Shelf, Scottish Libraries)

32. The library is a space that belongs to everyone. A place that is open and free for everyone to go to share – share the space and share the resources - helping to build a sense of trust which is vital for place making and community cohesion. By widening access to information about our shared history and heritage, the library service helps to develop increased understanding across communities and a sense of community pride.

33. We also play an important role in the collection and preservation of information about our city and our communities. Our local and family history archive and special collections hold over 180,000 items including books, pamphlets, and ephemera as well as journals, directories, maps, photographs, and prints focused on Leeds with significant publications of Yorkshire.

34. Our libraries are democratic spaces, providing free, independent, respected sources of information.

35. People who are better informed have better health outcomes. Libraries contribute to the public health agenda by tackling health inequalities and supporting health literacy. Our libraries have an extensive reach into communities and our services and programmes of activity include tailored health and wellbeing services. Through the provision of free access to the internet, online resources, and well-trained staff, we empower people to access, understand and use health and wellbeing information effectively.

Outcomes

- Healthier and happier lives
- Stronger, more resilient communities

Priorities

36. Key priorities for developing our programme of support for health and wellbeing over the coming year include:

- Development of libraries as health information points (including the development of 34 Digital Health Hubs across the city)
- Building a menu of health-related activity available to GPs as part of social prescribing activity. Initial phase to include local library 'socials' peer support reading groups and cultural events, e.g. talks and author readings
- Developing our volunteer offer
- Investigating Libraries of Sanctuary award
- Targeted work around services to Care Homes and the Homeless community

Support for Digital and Learning

37. Digital access and literacy are increasingly critical, especially to central and local government strategies around economic development, channel shift, reducing social isolation and creating community cohesion (Ambition).

38. Across our city, however tens of thousands of adults are offline or have very limited digital skills:

- 90,000 adults in Leeds are without essential digital skills
- 50,000 are not online at all
- 40% of council housing tenants are not online

39. Research shows that those who are digitally excluded also have poorer health and that by improving digital inclusion we can combat some of these health inequalities.

40. There are three main barriers to digital inclusion:

- Lack of skills/confidence
- Limited or no access to equipment/connectivity
- Not motivated to get online/not understanding of the benefits of being online

41. Providing support for digital access has been at the heart of library services since the introduction of the People's Network back in 1997.

42. Libraries as safe, non-stigmatised spaces at the heart of the community are well placed to tackle the barriers to digital inclusion. We have provided free access to computers, the internet, wi-fi and a tablet lending scheme and have a skilled staff team of Digital Champions who are able to support customers with the motivations and skills development through our free training and support programmes.

43. The Covid-19 pandemic has emphasised the importance of digital access and a [blog from the Joseph Rowntree Foundation](#) highlighted in particular the impact that the closure of library buildings especially in the first period of lockdown had on digital inclusion for some of the most economically disadvantaged people in our communities.

44. We have therefore identified as a priority the development of our community libraries in Leeds as Digital Hubs. The concept will include the introduction of Digital Health Hubs which use community engagement to reach poorly served groups and support access to digitally enabled health care and wider wellbeing. We will also be exploring the concept of libraries as data hubs.

45. And at the heart of our digital offer is support for Learning. Libraries were set up as the universities of the people and learning and today our libraries still provide citizens with access to a wide range of informal learning opportunities, including digital skills.

Outcomes

- Improved digital access and literacy
- Helping everyone achieve their full potential

Priorities

46. Key priorities for developing our programme of support for our digital inclusion and learning support over the coming year include:

- Developing the new #Digital121 service including telephone support and a refreshed programme of face to face support sessions and city-wide webinars (e.g. keeping your children safe online for parents)
- Creation of a network of 34 Digital health Hubs across the city
- Launch of Creator Space at Compton Road Library, a space which will provide access to resources to support creative digital activity
- Further development of Niche Academy platform to include more locally curated content to support digital learning in the community
- Developing our programme of support for ESOL and Adult Literacy

Books, Reading and Culture

47. Libraries are the cultural cornerstones of communities (Darren Henley CEO Arts Council).

48. Libraries enable communities to access and participate in a wide variety of quality and diverse arts and cultural experiences. Leeds Libraries work with cultural providers to spark curiosity, imagination, and fun. Our programme of activity enables new creative skills to flourish, enriching the lives of children and adults by providing arts and cultural

experiences in local settings. Our offer will celebrate diversity, promote inclusivity, value identity and will contribute to an active local cultural economy.

49. Through our reading offer, libraries help build literate, confident and empathetic communities. We provide diverse and inclusive reading resources and support programmes and experiences for children and adults to create excitement around reading. Our range of stock and linked activity programme encourages individuals of all ages to read for pleasure and purpose to increase their understanding of the world, stretch their imaginations and think differently.

Outcomes

- cultural and creative enrichment
- Increased reading and literacy

Priorities

50. Key priorities for developing our programme of support for Cultural programme over the coming year includes:

- Following successful Expression of Interest, submission of a full bid to Arts Council for the refurbishment of Central Library's ground and first floors, including the development of the City Reading Room, City Children's Library and City Art and Music Library
- Full transition of the Library at Home Service to the Reading Friends model
- Introduction of new model of support for Reading Groups
- Review of stock management policies
- Reintroduction of Cultural Programme of events and activity including participation in the British Library 'In the News' Exhibition and event programme (launch event to be held in Leeds)
- Programme of 'treasures on tour' taking the Special Collections held in Central Library out and about to libraries around the City

51. To support the delivery of these priority activities we have realigned our staff teams. The new structure is flatter and more manageable with just 5 tiers of staffing as opposed to the previous 11 tiers. The development of generic job descriptions across the service will ensure greater flexibility to accommodate changes in priorities over time.

52. The structure (see Appendix 2) is split into 3 key areas: Service Support, Service Delivery and Service Development.

Corporate considerations

Council policies and city priorities

53. The priorities of Leeds Libraries recovery strategy play a direct role in supporting the following Best Council Plan objectives:

- Health and Wellbeing
- Child Friendly City
- Age Friendly Leeds
- Culture
- Safe strong communities
- Inclusive Growth

Conclusion

54. We will report back to Area Committees on an annual basis with specific information about the delivery and engagement with our programmes of activity for each area.

Recommendations

55. That the information in this report and the verbal update provided at the meeting is noted.

Background information

- None

Appendix 1: Leeds Libraries Online Activities during COVID-19 pandemic

British Library exhibition, 'Unfinished Business: The Fight for Women's Rights'

56. Later in the year, as part of our work with the British Library² (BL) we curated a [virtual exhibition](#) and programme of events to celebrate the BL's own exhibition, 'Unfinished Business: The Fight for Women's Rights'. Our online exhibition highlighted Leeds' unique contribution to the campaign for gender equality and featured important books connected to the wider history of women's rights.

57. The exhibition spanned over 300 years from the poetry of Katherine Philips in 1669, through to the activism of the 1970s and 80s, culminating in the work of contemporary local spoken word artists. The weekend of events, created in partnership with the BL, included workshops, author talks and performances, and attracted over 800 people from all over the world.

58. To celebrate the exhibition Studio12 led a series of 5 poetry workshops and mentoring sessions with young poets and renowned literary activist, writer, and playwright Khadijah Ibrahiim. The workshops explored women's voices, activism, and the fight for a fairer world. The participants' poetry was transformed into spoken word performance films, which were showcased at a special live [Spoken Word Showcase](#).

59. The showcase involved a panel discussion between Khadijah and poet/activist Suhaiymah Manzoor-Khan, followed by a spoken word takeover by The Sunday Practice. We had 300 engagements via social media in the lead up to the Spoken Word Showcase, and over 300 people tuned in. Our largest audience was in Yorkshire, followed by London.

BBC's 'Novels That Shaped Our World'

60. We also took part in the BBC's national 'Novels That Shaped Our World'³ project and one strand of activity explored the connection between games and storytelling. A programme of events that included a workshop on creating your own literary escape game, a talk on the real history behind some of the novels from the BBC's Novels list, animation activities for families and a panel event discussing how libraries and museums can use games to engage new audiences, which all led up to a two day Games Jam. The Jam challenged people to design a digital or physical game inspired by the BBC's Novels list, and the participants were given access [to images from our special collections](#) for inspiration.

² The British Library is the [national library](#) of the United Kingdom and is one of the [largest libraries in the world](#). As a [legal deposit](#) library, the British Library receives copies of all books produced in the United Kingdom and Ireland, including a significant proportion of overseas titles distributed in the UK.

³ BBC Novels That Shaped Our World is in partnership with BBC Arts, Libraries Connected and Arts Council England.

61. Our headline event of the weekend was a live [mixed reality performance](#) by virtual reality artist Rosie Summers who brought the world of Narnia to life. The games that were submitted can be viewed on our [itch.io page](#) and all events were recorded and added to [YouTube](#).
62. We also delivered a programme of activity based around Arts and Cultural activities.
63. Arts Activity: We ran workshops inspired by the artist Joseph Cornell's 'world in a box' sculptures and assemblage art. In these workshops, we captured the feel of the novel, its story, journey or place by assembling items in a box. The resulting artwork can be viewed in an [exhibition with our partners Space2](#).
64. Cultural Activity: We ran a number of activities on social media and with readers and writers' groups across the city. We asked readers to share the novel that has shaped them on social media, challenging readers to read as many of the 100 titles as they can. For writers we set a number of writing challenges and participants could also attend a writing class led by local author Alison Taft. Work written by the participants is currently featured on our digital book platform and you can read more about it [here](#).

Business & Intellectual Property Service

65. For some key aspects of our service, we took a business as usual approach albeit digitally. For example, during the last year our Business & Intellectual Property Service quickly pivoted their services to an online model, ensuring local businesses had continuous support during the pandemic. This included:
- Intensifying messaging across social media channels and via partners to inform the local business community that the service would continue to be available to support businesses with their enquiries via email and telephone.
 - The team and our business advice partners moved face-to-face consultations into a telephone format that proved particularly popular leading to the addition of new sessions.
 - Online access to our business resources ensured that the team were able to effectively deal with enquiries via email and telephone. Customers needing to consult these resources were able to book on one-to-one Zoom sessions providing the option of screen sharing.
 - Our face-to-face event programme was moved to webinar format ensuring continuity of our full programme of support [Business & IP Centre Leeds Events | Eventbrite](#)
 - As businesses looked to adapt to new ways of working and marketing, our webinars also refocused upon these sought-after areas. This included extra webinars focusing upon online selling, social media and our first Start-up Summer School.
66. A successful *Reset. Restart* programme of talks aiming to support businesses transform, future-proof or grow was developed in partnership with the British Library. This provided access to a range of new webinars and follow-up one-to ones with specialist advisors.

[Reset. Restart - The British Library \(bl.uk\)](#) One of our most successful *Reset. Restart* online events focussed on the music sector, which had been hit particularly hard by the pandemic. This online panel event, which was held in partnership with Manchester libraries, featured musicians and other representatives from across the sector and provided a lively discussion about how to cope and pivot moving forward. Over 120 people attended the event live.

67. Additional events and activities are included in the table below:

Activity	Audience	Frequency	Description
Storytime	0-5	Daily (Mon – Friday)	<p>Regular storytime each morning at 9.45 am featuring an author or illustrator reading from their books followed by BBC rhymes and an activity from our Leeds 50 things App twitter.com/leedslibraries/status/1255775297787629569?s=20</p> <p>We worked with local theatre company Tutti Frutti to commission some performed readings with actors, these were then shared across the UK with other libraries! Playlist: youtube.com/playlist?list=PLkero3eEEZV88RlpPBje8KXGPcNuiOJec Podcast: tutti-frutti.org.uk/show/welcome-to-sweet-dreams/?section=our-work Sign up to receive more free stories and news: eventbrite.co.uk/e/tutti-frutti-story-time-tickets-140071661109?aff=nationallibrary</p> <p>Our Librarians created storytimes for #BabyWeek: https://twitter.com/TinyOwl_Books/status/1329363829906616320?s=20</p> <p>They also worked with frontline staff to deliver sessions to ensure we stayed connected to our audiences. facebook.com/119146154207/videos/514171752926835</p>
Stories By heart	4- 8	Weekly	<p>Oral story telling session with professional storytellers twitter.com/leedslibraries/status/1255496977305010182?s=20</p>
Games Group	Teens	Weekly	<p>A fun friendly online Games Group for under 20s. Currently playing the games 'Magic the Gathering' and 'Dauntless'. Uses Discord to create an online community.</p>
#AskALibrarian	Adults	Daily (Mon – Fri 10 – 4)	<p>An online enquiry support line – covering any general information enquiry, including for example book recommendations twitter.com/leedslibraries/status/1328277874386857984?s=20</p>
Virtual #DigiDropIn (now rebranded #Digital121)	Adults	Daily (Mon – Fri 10 – 4)	<ul style="list-style-type: none"> • Access to computers for essential use only, for 45 min sessions at a number of sites across the city. Details can be found here: leeds.gov.uk/libraries • Bookable 1 to 1 digital sessions with a librarian - call 0113 378 5005 or email libraryenquiries@leeds.gov.uk • Basic digital enquiry support - whether our customers have a digital question or need a bit more support to get online, our #Digital121 librarians can help. Contact our team on 0113 378 5005. twitter.com/leedslibraries/status/1389569776125718537?s=20

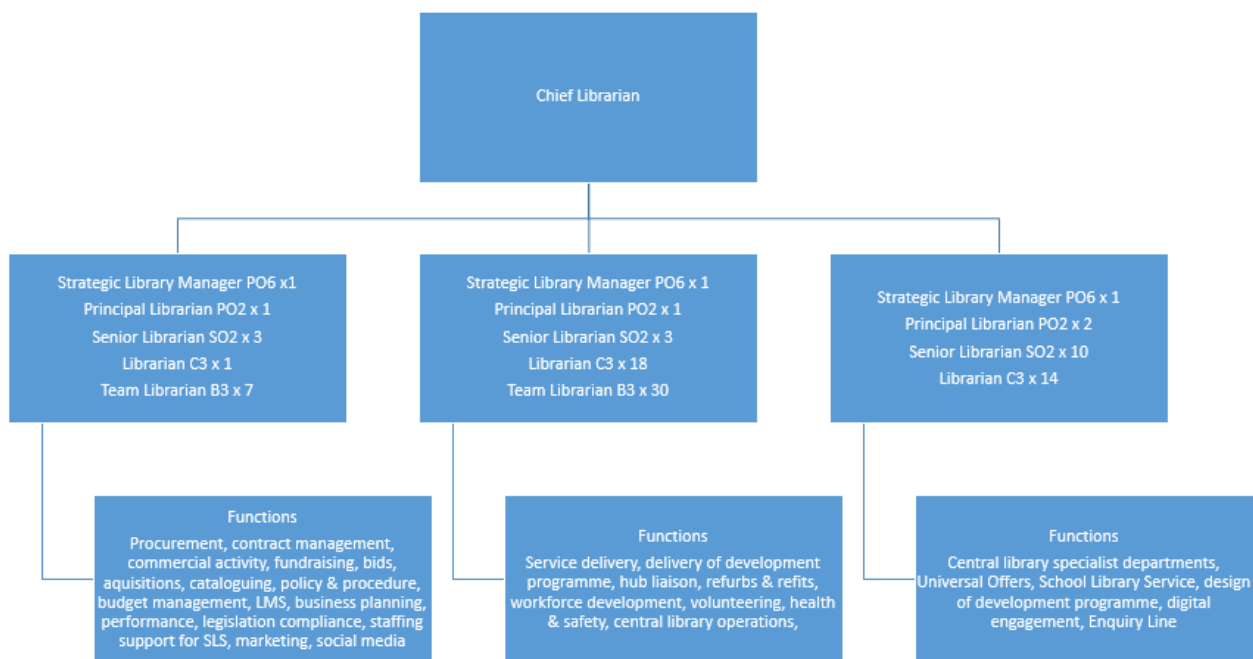
Activity	Audience	Frequency	Description
Selection Bags	All		We provided pre-packed selection bags for primary age children and adults. If customers contacted us we would put together a package of books for them to collect from their local library twitter.com/leedslibraries/status/1363886551185428480?s=20
#LeedsReadsBook Club	Adults	Monthly	Our online book club features a book of the month from our multiple download collection and a hosted discussion with a librarian on Facebook once a month. Authors are invited to take part in the discussion. The club now has over 100 members. facebook.com/groups/345068199880216 leedsreads.net/leeds-reads-book-club
Virtual Bookshelf #LeadsReadsBooks helf	Adults	ongoing	Content curated by residents who are invited to share images and reflections of the books they are reading. This has led to the creation of a #LeedsReadsBookshelf; this is a community bookshelf created by the people of Leeds, for the people of Leeds. twitter.com/i/events/1260132950802399233
LEGO	Children and families	Weekly / monthly	This is an exciting Lego experience for children and families, with entertaining videos and a range of build challenges. youtube.com/playlist?list=PLkero3eEEZV9X2rTykCI_1tKLsfdVybuL
Code Club	Children and families	Fortnightly	We provide ongoing support for existing code club members as well as new audiences. The Clubs are delivered through a fortnightly Zoom meet up when a new challenge is introduced along with a 'show and tell' with library staff and Code Club volunteers. blog.codeclub.org/2020/08/17/linking-code-to-literacy helloworld.raspberrypi.org/articles/hw14-creating-a-remote-code-club-with-leeds-libraries
Local and Family History	Adults	Fortnightly	Family History for Beginners Held on Zoom, a librarian narrates a local family history session. These are live and interactive versions of our popular Family History workshops, providing a friendly online introduction to key concepts and resources for complete beginners. Attendees are invited to ask questions throughout the presentation. Leodis by Leeds Libraries A photographic archive for the city. Over 62,000 heritage images of the city digitized and accessible to all. Over 40,000 of the images belong to the Leeds Libraries while the remaining images come from partner heritage organizations and individuals from across the city. Over 20 years old the website has recently undergone an extensive rebuild bringing its accessibility and security in line with the demands of today and has become

Activity	Audience	Frequency	Description
			<p>more popular than ever. The rebuild has allowed us to include over 5000 playbills showcasing historical theatre bills from some of Leeds oldest theatres.</p> <p>#ThrowbackThursday: Every week librarians share what is going on in the Local Family History Department and highlight heritage in Leeds. twitter.com/leedslibraries/status/1319209444832665600?s=20</p> <p>Lunchtime talks series: secretlibraryleeds.files.wordpress.com/2021/04/lfh-online-events-programme-apr-jun-21-1.pdf</p> <p>Our team of Librarians introduce participants to the relaunched Leodis website, the digital archive of Leeds' historical photographs. Customers can explore the background to the creation of Leodis 20-years ago and discover exciting new features – before our Librarian team take them through their favourite images from the site: leodis.net</p> <p>youtube.com/playlist?list=PLkero3eEEZV93tzscVukw04QPBvD9YdF9</p> <p><i>The Secret Library</i> is the home to Leeds Libraries' heritage blog. The site provides insights into the history and architecture of the 1884 Central Library building, a behind the scenes look at the Library and highlights from our Special Collections, including rare books: secretlibraryleeds.net</p>
#RareBookoftheWeek	Adults	Weekly	<p>Every week using #RareBookOfTheWeek we showcase items from our special collections on social media. twitter.com/leedslibraries/status/1407682217040658434?s=20</p>
Lunchtime Tech Talk	Adults / young people	11-part series	<p>Each episode features an inspirational speaker from the digital and cultural sector in Leeds along with a member of the library staff team who will highlight library resources relevant to the main talk. Find the full playlist here: youtube.com/playlist?list=PLkero3eEEZV9V1HSQbeT7xZ4oBzRxuu9a</p>
#LeedsDropInAndDraw	Adults	Weekly	<p>Each week, a different theme and image from our art collections is chosen and posted on social media. Audiences are asked to create their own drawing in response to the image we post and to share their work on social media</p>

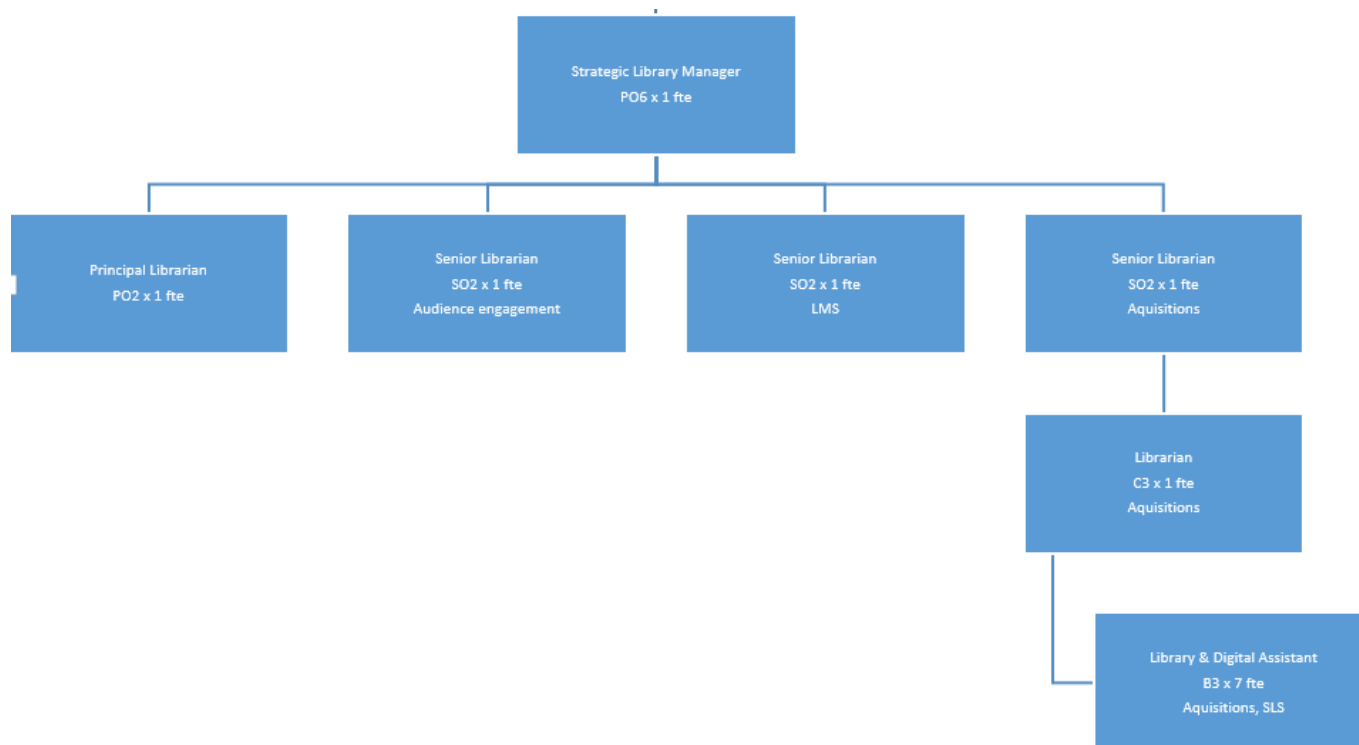
Activity	Audience	Frequency	Description
			twitter.com/leedslibraries/status/1256158965634928640?s=20
Art Book Club	Adults	Every two months	Each month, a book chosen by an artist will be read in conjunction with the current exhibition. The book club is hosted via Zoom and places are bookable on Libraries' ticket source. twitter.com/cultureleeds/status/1251989702544146432
Craft Club #LeedsLibrariesCC	Adults and Young People	Monthly	Virtual Craft Club is delivered online once a month. A different theme and image from our E-magazines collection is chosen and posted on Leeds Libraries Facebook. Audiences are asked to create their own crafts using material from around their home and garden in response to the article posted and to share their work on social media twitter.com/leedslibraries/status/1257271808950140931?s=20
Leeds Libraries community and heritage trail #LeedsLibrariesCH T	Adults	Weekly	During the past year we have celebrated each one of our unique libraries as part of the Leeds Libraries community and heritage trail. #LeedsLibrariesCHT twitter.com/leedslibraries/status/1404801487180550152?s=20
Tutti Frutti Festive Show	Families	December	We will be hosting a festive play with local theatre company Tutti Frutti. Bit.ly/TuttiPrincessPea Set in the Museum of Forgotten Things, three musical curators, tell the amazing tale of the museum's artefacts including the mystery of a little green pea and how it got there.
Covid Diaries			A city partnership project aiming to ensure we document the impact that Covid is having on all of us. Personal diaries, experiences, films, and pictures will help to paint a picture of what life is like in Leeds and the challenges our people face covididiaries.co.uk
School Library Service	Schools	One off	Organised 22 virtual author events for schools in Leeds, for World Book Day, giving children learning both in school and at home the opportunity to come together and celebrate reading
Authority Figures Podcast	Teens	3 episodes	A 3-part Authority Figures podcast series for Teens, with young volunteer Chandni who interviews Ben Oliver, Matt Abbott and Kenny Baraka. youtu.be/-u8fch0n1qM
Summer Reading Challenge	Families	Summer	We are asking families to share their images of reading in the wild #LeedsWildReads twitter.com/i/events/1407976126727741440
United We Wait – Refugee & Asylum film project	Adults	6-week project	Delivered over 6 weeks Studio12 worked with Members of the Hearts youth group at Leeds Playhouse to create an honest and ultimately uplifting short film to share their experiences of leaving their home countries, settling in Britain and the recent challenges of lockdown.

Activity	Audience	Frequency	Description
			"I am sure the books saved my life!" As part of #RefugeeWeek2021 we created 'We Walk With You' with @ArtsTogetherLDS Filmed in Leeds Central Library, @Studio12Leeds member, Rahman tells his story of feeling safe in arts spaces. youtu.be/K7wlTr2rKzI?list=PLAbXg1ADT_6BWKZtG63Btp2_YKv-tLUXr...
Ingenious Awards	Young people aged 7-14	Ongoing	Working together, Leeds Libraries, Leeds Museums and the University of Leeds will create a modular STEAM-focused series of activities, focusing on tackling environmental issues and using developments in technology for societal and environmental good raeng.org.uk/grants-prizes/grants/ingenious-grant/current-awards
Enterprise Club and talks. Business and IP Centre	Adults	Ongoing	You can book a free one to one consultation with specialists including business advisors, accountants, and IP attorneys, and attend a range of free events and workshops to help you start-up and grow your business. eventbrite.co.uk/o/business-amp-ip-centre-leeds-2985198129
Studio12	YP 16-30	Tuesday - Friday	<p>Website relaunch: Responding to studio12 member feedback we overhauled our online service provision, by building a new website equipped to be a one-stop resource for creatives in the Leeds community and beyond. Content is sourced, curated, and uploaded on a regular basis to maintain its relevance. It includes an opportunities page with online events, funding, commissions, talent development schemes, business support and creative jobs. It also includes industry guides for music, film and writing. In addition, there is a Covid-19 Support Guide for artists including health and wellbeing advice. The Studio12 website provides valuable opportunities for people to enter the industries via non-traditional academic routes, and now receives over 1,000 visits a month. This is an engagement increase of over 10 times the amount of visits received pre-pandemic.</p> <p>Bookable 1:1s: Recently we supported a member applying for a 1-year prestigious art residency in the Netherlands. We have also just signposted and supported a member in applying for over £8k in the ACE DCYP programme, results pending</p> <p>Online Masterclasses: We worked in partnership with the British Library and acclaimed producer / rapper Awate, who gave two music production masterclasses into his British Library Residency.</p>

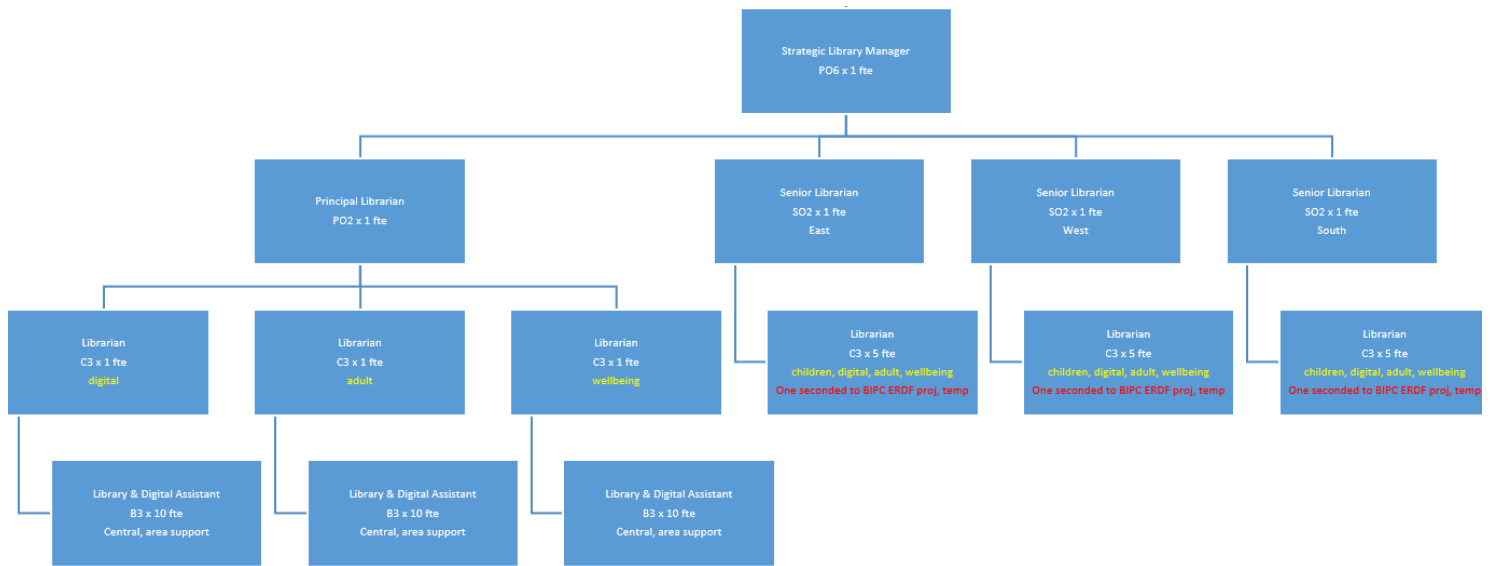
Appendix 2: The staffing structure of Leeds Libraries



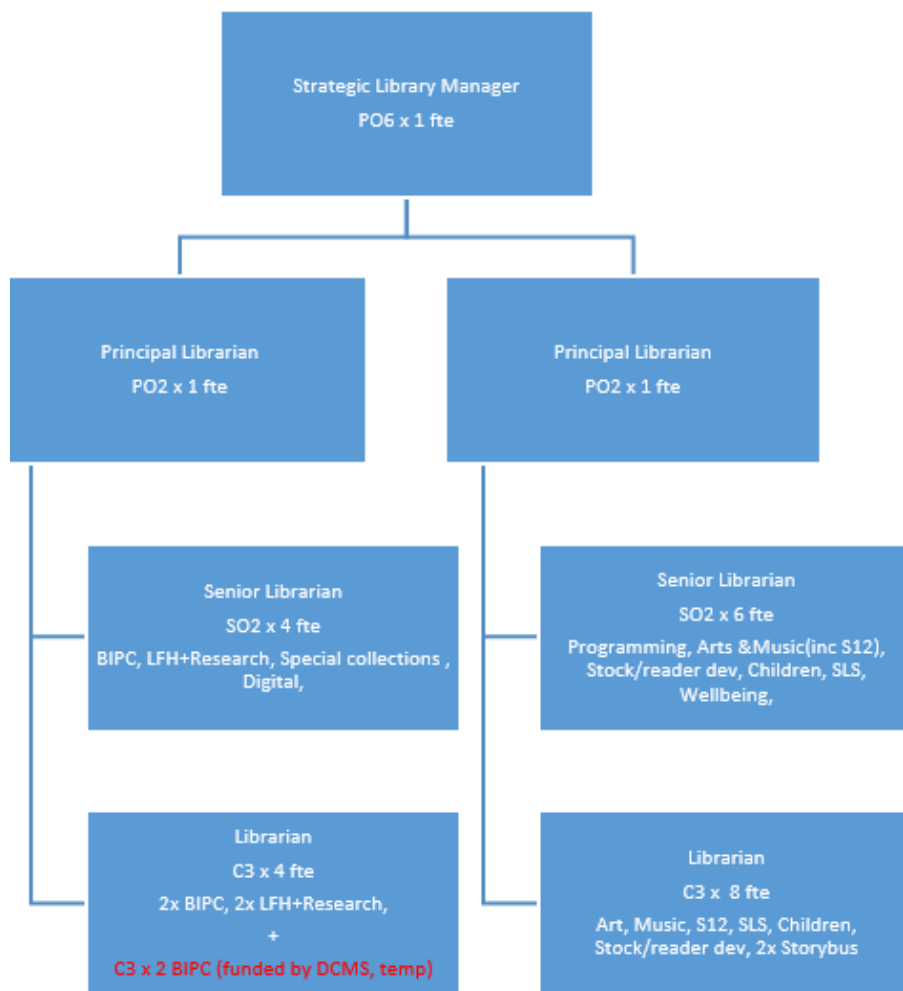
Service Support



Service Delivery



Service Development





Report of:	Head of Locality Partnerships	
Report to:	Outer South Community Committee Ardsley and Robin Hood, Morley North, Morley South and Rothwell	
Report author:	Kimberly Frangos	07712 217267
Date:	20th September 2021	For decision

Outer South Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer South this means that the money for Morley North and Morley South will be administered by Morley Town Council, whereas monies for Ardsley and Robin Hood and Rothwell will be administered by the Outer South Community Committee.
9. It was agreed at the Outer South Community Committee on the 27th November 2017 that CIL monies for Ardsley and Robin Hood and Rothwell would be and spent in the ward it was generated in.
10. It was agreed at the Outer South Community Committee on the 1st July 2019 that decisions being taken on the spending of CIL neighbourhood funds in respect of Ardsley and Robin Hood and Rothwell will be agreed by the Ward Councillors for the affected Ward as part of Member Ward briefings. The formal decisions for these matters would then need to be taken via officer delegated decision.
11. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
12. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
13. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
14. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee,

designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

15. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
16. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2021/2022

17. The total revenue budget approved by Executive Board for 2021-2022 was **£103,770.00**. **Table 1** shows a carry forward figure of **£110,444.88** which includes underspends from projects completed in 2020-2021. **£52,316.60** represents wellbeing allocated to projects in 2020-2021 and not yet completed. The total revenue funding available to the Community Committee for 2021-2022 is therefore **£161,898.28**. A full breakdown of the projects approved or ring-fenced is available on request.
18. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in **Table 1**.
19. The Community Committee is asked to note that there is currently a remaining balance of **£62,934.78**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2021/2022

	£	Ardsley and Robin Hood	Morley North	Morley South	Rothwell
INCOME: 2021-2022	£103,770.00	£25,942.50	£25,942.50	£25,942.50	£25,942.50
Balance brought forward from previous year	£110,444.88	£45,677.94	£21,891.87	£18,949.30	£23,925.77
Less projects brought forward from previous year	£52,316.60	£11,974.47	£17,655.23	£13,257.63	£9,429.27
TOTAL AVAILABLE: 2021-2022	£161,898.28	£59,645.97	£30,179.14	£31,634.17	£40,439.00
Area wide ring-fenced projects	£				
Small Grants	£5,000.00	£1,250.00	£1,250.00	£1,250.00	£1,250.00
Community Engagement	£400.00	£100.00	£100.00	£100.00	£100.00
Skips	£1,000.00	£250.00	£250.00	£250.00	£250.00
Rothwell Celebrations	£8,000.00	£0.00	£0.00	£0.00	£8,000.00
OS Xmas Trees and Lights	£16,000.00	£4,000.00	£4,000.00	£4,000.00	£4,000.00
International Day of Older People	£2,000.00	£500.00	£500.00	£500.00	£500.00
Youth Summit	£500.00	£125.00	£125.00	£125.00	£125.00
Totals spend: Area wide ring-fenced projects	£32,900.00	£6,225.00	£6,225.00	£6,225.00	£14,225.00
Ward Projects	£	Ward Split			
		Ardsley and Robin Hood	Morley North	Morley South	Rothwell
Morley Town Centre Management Board	£15,000.00	£0.00	£7,500.00	£7,500.00	£0.00
Outer South Garden Maintenance Service	£29,880.00	£7,470.00	£7,470.00	£7,470.00	£7,470.00
Rothwell Council Offices Community Asset Transfer	£4,650.00	£0.00	£0.00	£0.00	£4,650.00
Hadrian's Wall coast to Coast Excursion	£2,466.00	£616.50	£616.50	£616.50	£616.50
Morley Arts Festival	£10,000.00	£0.00	£5,000.00	£5,000.00	£0.00
Steve Pearson Community Garden	£1,830.00	£0.00	£0.00	£1,830.00	£0.00
Youth Service Environment Project	£2,237.50	£559.37	£559.37	£559.38	£559.38
Totals	£66,063.50	£8,645.87	£21,145.87	£22,975.88	£13,295.88
Totals spend: Area wide + ward projects	£98,963.50	£14,870.87	£27,370.87	£29,200.88	£27,520.88
Balance remaining (Total/Per ward)	£62,934.78	£44,775.10	£2,808.27	£2,433.29	£12,918.12

Wellbeing, Capital and Youth Activity Fund projects for consideration and approval

20. There following projects are presented for Members' consideration:

21. **Project Title:** DAZL 21 Program Outer South

Name of Group or Organisation: Dance Action Zone Leeds

Total Project Cost: £ 5,591.76

Amount proposed from Youth Activity Funds 2021-2022: £ 3,630.00

Wards covered: Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Project Description: After the hold of our 20years events due to the pandemic DAZL decided to do things a little different, we took to the street via outdoor social distancing programs. We were one of the first organisations to transfer all provision online and do this successfully whilst redeveloping and designing our offer to suit and engage the

community. Due to these efforts DAZL was awarded the Queens Award for Voluntary Service “The MBE for Voluntary Group” by Her Majesty The Queen. DAZL has also been extremely lucky to now have been able to work with the local Middleton Park elected members to take over and renovate old Middleton Community Centre. Keeping up with the momentum and enthusiasm after the recent easing of restriction DAZL intends to create a 6month artistic, flexible program. We will deliver a weekly creative program that includes activity in school holidays including light touch healthy eating and change 4 life activities to encourage healthy lifestyles and mental wellbeing work incorporated into our session. The participants and our partners along with DAZL will take part in film project documenting the process, impact and celebrating community cohesion. We feel it’s important to provide these opportunities/ experiences for the children and to allow carers to see progression. Currently we engage around 100+ children from the Outer South Areas weekly, we would like to build further on this. We encourage people to sign up for constant activity and throughout the holidays to promote consistency in activities locally, aiming to work with 18 people per session which fits with DAZL covid-19 policy.

DAZL’s work embeds healthy lifestyle messages offering activity which is within walking distance where possible so it’s accessible/ inclusive to all. DAZL has a healthy lifestyle and mental, health and wellbeing pages on the DAZL website with resources for young people and families to access as a wraparound provision to this program. All will receive information on DAZL opportunities and that of other community programs in their area capitalising on their enthusiasm. We will offer the children of Outer South (Morley, Tingley, Ardsley, Rothwell Wards) age 6 -17yrs creative activities, we would always have a support assistant present. DAZL has a policy to not turn children away due to numbers and a young person been a year or so younger/ older. All work will be showcased at events across the part of the #DAZL21 year celebrations. In person and online, engaging through community events as wider opportunities are embedded within the program.

How we do this!

1. Participation – Engaging inactive children/ young people through high quality dance as physical activity
2. Community Leadership – Engaging and empowering local people/ communities
3. Partnerships – Supporting and delivering the wider health/ social care agenda
4. Artistic Development & Progression Support – Developing and nurturing new & existing local talent
5. Celebrating Communities & Performance Opportunities – bringing communities together and championing positive achievements

Community Committee Priorities:

Best City for Children & Young People

- Provide a range of activities for young people across the Outer South

Best City for Communities

- Residents in Outer South have access to opportunities to become involved in sport and culture

Best City for Health & Wellbeing

- Residents in Outer South are active and healthy

22. **Project Title:** Friday Night Project

Name of Group or Organisation: West Youth Services - LCC

Project Cost: £ 5,058.20

Amount proposed from Youth Activity Funds 2021-2022: £ 1,919.00

Wards covered: Morley North and Morley South

Project Description: The funding would support the session at Morley Leisure Centre on a Friday night, the session engages a high number of young people and contributes to the

reduction of Anti-Social Behaviour in the town centre. Also allowing young people from low-income households the opportunity to use the leisure centre.

The Friday Night Project has been running for 6 years and has worked with over 90 young people per month. Youth Workers target and engage those young people who would not normally engage in youth club sessions. This project provides a range of activities that stimulate and engage young people from 11 to 18 age group.

The youth work sessions have addressed issue-based work, such as knife and weapon awareness, drugs and alcohol misuse, domestic violence and child sexual exploitation, obesity, and healthy living. The planned sessions have worked in conjunction with the area policing team to address concerns of ASB. Youth workers use sports activities (cricket, volleyball, football, basketball, tennis, dodgeball, tag general fitness) and much more to engage young people in team building, soft skills and encourage those who participate to build trust and respect while learning about exercise and healthy living in a fun and enjoyment way.

Youth Service staff also work with some of these young people individually due to issues of concern that can be alleviated rather than being referred to other services. These issues can be related to education, employment and training, NEETs, relationships, and sexual health matters. Staff will support any young person that requires this help and they do not discriminate or judge those involved.

Community Committee Priorities:

Best City for Communities

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Communities are empowered and engaged. People get on well together

Best City for Children & Young People

- Provide a range of activities for young people across the Outer South

Best City for Health & Wellbeing

- Residents in Outer South are active and healthy

23. Project Title: Men in Sheds

Name of Group or Organisation: Groundwork Yorkshire

Total Project Cost: £ 11,526.00

Amount proposed from Wellbeing Funds 2021-2022: £ 5,303.00

Wards covered: Ardsley and Robin Hood, Morley North, Morley South, and Rothwell

Project Description: Groundwork Yorkshire has successfully operated The Men in Sheds project for six years which provides a dedicated and fully equipped workshop open 4 days a week for men from around Leeds to come and learn new skills and make friends.

We have reviewed the Men in Sheds Service and would like to adapt this to meet a broader and more diverse range of project participants, to diversify funding streams and develop a financially sustainable delivery model.

The Shed Workshop is currently open 5 days a week.

We are hoping to secure funding from this bid to operate the Men in Sheds programme for two days per week for 46 weeks and establish and manage a tool library.

1 day per week is a Women in Shed programme funded by the Outer South Community Committee.

Two days per week will be adult learning accredited and non-accredited courses including carpentry, environmental crafts and skills and basic DIY.

Men in Sheds Activities include: furniture making, woodcarving, woodturning, introduction to machinery and model making. The Shed is a space for men to socialise in a positive way and provides them with an opportunity for them to discuss any concerns they have with peers.

Men in Sheds Leeds, is open to all and provide an inclusive environment, but we are specifically targeting:

- Men from BAME communities.
- Men who have experienced a life changing event such as bereavement, redundancy, retirement, or relationship breakdown.
- Unemployed men, keen to build their confidence and skills and progress to further learning that will help them secure paid employment.
- Those with barriers to learning such as mental health issues, learning difficulties, physical difficulties, and those with long term health conditions.

The Shed aims to provide men with the opportunity to;

- Make new friends and experience positive and constructive relationships with others.
- Feel more confident, feel less isolated and have positive mental health.
- Put practical skills to good use and also share them with others.
- Learn new skills.
- Progress into further, formal learning

Creating a group feel to Men in Sheds rather than a traditional carpentry education course, provides a more accommodating approach for those men who do not feel able to participate in formal education but would be able, with the right support, to attend a social group where they can learn the same skills.

Working with local community groups Men in Sheds provides opportunities for men to link to local communities as they produce items for groups. This provides the men with the opportunity to make a positive contribution to the local area and see a positive impact as a result of their work. Projects they have worked on to date include: Christmas decorations for Age UK, toy helicopters for Yorkshire Ambulance Service, children's toys for St Gemma's Hospice, as well as household decorative items, planters for community groups in Beeston and small items of furniture.

The Shed is staffed by a fully qualified tutor whose specialism is Carpentry and Construction, and volunteers from the construction industry who are now retired.

The covid pandemic has proved that it is important for people to have as many support networks as possible to draw upon in times of need. This can be either through online activities or post-covid, in face-to-face settings.

Feedback from current Men in Sheds project participants evidences a high satisfaction level with the project.

Of the beneficiaries who responded to a satisfaction survey:

- 100% would recommend the Shed to others
- 100% thought that the Shed was excellent
- 67% felt more confident
- 67% felt more likely to be involved in their communities
- 78% reported improved health and wellbeing
- 89% had gained new skills for work or leisure

Tool library - Groundwork Yorkshire would like to establish a tool library for use to local communities in the Outer South community committee area. Groundwork has a substantial amount and range of tools and would receive donated tools to establish a tool library. A simple booking out system would be created where individuals or community groups could book out tools for use. All tools will be of good quality and regularly inspected to ensure they meet health and safety standards.

The funding would be used to fund the staffing costs associated with establishing and managing the tool library.

Health & Wellbeing - Men in Sheds was set up as we had identified a lack of provision in the City directly for older men. We know that men lose some sense of purpose with the loss of their work role, status, workmates, income and can find themselves disengaged from their community if the pub or sports is not their thing. Some men find it harder to get involved in community and social activities than women as their networks have been built around the work environment, much more than women's networks.

Deteriorating general health, physical mobility and physical isolation all impact negatively on men's health and wellbeing. Related loss of confidence compounds these issues. Men in Sheds was set up to tackle these issues.

We have found that through engagement with the Shed:

- 80% of men involved had one or more LTC (diabetes, COPD, CVD, dementia), with several cases of co-morbidity, including common mental health issues.
- 1 in 3 men described feeling low and or lonely prior to attending the shed
- 60% of men talked about finding new skills and sharing those with others

The covid pandemic has had a very negative impact on the Men in Sheds beneficiaries, they are desperate to re-start the project and have reported increased poor mental health as a result of isolation and loneliness.

Case Study: Project beneficiary A told us 'I have found the loneliness difficult to cope with but the messages I received from the project tutor have helped me to stay positive. I am looking forward to coming back to the Shed and seeing people again. There have been dark days, but I feel better knowing things will get back to normal soon.'

Case Study: Project beneficiary B told us 'I can't wait to get back because my mental health has been bad. It's all I have to look forward to now.'

The Samaritans state 'it is too early to know the effect of the pandemic on suicide rates, and it is important to remember that a rise in suicide rates is not inevitable. Fortunately, evidence from the NCISH suggests suicide rates during the first national lockdown in England have not been impacted in the way that many of us were concerned about. However, the effects of the pandemic are being disproportionately felt by the most vulnerable people in society and are exacerbating factors we know are related to suicide'.

The Leeds Suicide Audit (2016) found that of all suicides in Leeds 83% of the cases were male. We aim to support men to experience good mental health.

Reduce Health Inequalities - We have found that through engagement with the Shed:

- 80% of men involved had one or more LTC (diabetes, COPD, CVD, dementia), with a number of cases of co-morbidity, including common mental health issues. The target

groups for this project are men from BAME communities and older men who are from British White and BAME communities.

The West Yorkshire and Harrogate Care Partnership (Oct 2020) report Tackling Health Inequalities for BAME Communities states, 'evidence shows that people from Black, Asian and minority ethnic (BAME) communities continue to face health inequalities, discrimination in the workplace and are more likely to develop and die as a result of a plethora of diseases, most recently COVID-19. Health inequalities we know exist have been further exacerbated by recent events, namely the pandemic and economic recession'. The Men in Sheds project will recruit 50% of the project beneficiaries from BAME communities and therefore contribute to the reduction in health inequalities for this group.

Resilient Communities - We aim to provide individuals and communities with the skills and tools they need to improve and maintain their own personal and local environment. We have delivered a successful project, Spruce up your Street in Beeston which has resulted in the creation of a Friends of Group to lead on maintaining a positive environment in three Beeston streets. As part of the project we ran sessions on Saturday mornings with the aim of engaging men from BAME communities and would like them to further develop their skills by joining the Men in Sheds project.

Community Committee Priorities:

Best City for Business

- Provide opportunities for people to get jobs or learn new skills

Best City for Communities

- Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods
- Communities are empowered and engaged. People get on well together
- Have an asset base which is fit for purpose

Best City for Health & Wellbeing

- Residents in Outer South are active and healthy
- Older residents in Outer South are enabled to participate in local community activities

Delegated Decisions (DDN)

24. Since the last Community Committee on Monday 26th July 2021, the following projects have been considered and approved by DDN:

- a) Picnic on the Pastures - Rothwell & District Carnival Committee - £3,900.00

Declined Projects

25. Since the last Community Committee on Monday 26th July 2021, no projects have been declined.

Monitoring Information

26. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

27. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee on Monday 26th July 2021:

20 years of DAZL Community Cohesion Project - Dance Action Zone Leeds

28. DAZL quickly changed activity to online due to the pandemic and below is what was on offer.

- Online Zoom sessions for children and young people
- Facebook Live Classes
- 10week Family Dance Fitness Program on Vimeo/ YouTube
- Dance, Keep Active at Home YouTube Activates
- TikTok challenges and activities to engages young people

You can visit www.facebook.com/dazldance and via their Vimeo channel: www.vimeo.com/dazldance or YouTube Channel: www.youtube.com/dazldiamonds

DAZL created easy to follow routines that can fit around anyone's day. The young people can work through the videos, once they get comfortable with one, they just move onto the next one. They can let DAZL know and get actively encourage to let DAZL know how they get on! By visiting www.dazl.org.uk or finding us on all social media. @dazldance Leeds on twitter.

DAZL has deliver a weekly Outer South Facebook live session which then turn into Zoom class to young people from across Morley, Rothwell, Tingley and Thorpe. The weekly session has been well attended by the Rothwell, Tingley and Morley young people but less so by part of Thorpe and Tingley due to digital poverty. It also was better towards to end of summer when a session could be done outdoors socially distanced, but this was via our Garden Groovers Program supported by Housing Leeds. 95% of our online participants feel happier after taking part in our session. Here is the Facebook live video links evidence <https://www.facebook.com/danceactionzoneleeds/videos/>

DAZL have recently re-started our community sessions since the lockdown restrictions have been eased. Before Christmas DAZL had Rothwell, Morley both back for face-to-face sessions, however had to continue delivering online for Thorpe and Tingley.

It's been great to start back at community session face to face and DAZL are looking forward to starting back in September when all centres are fully open back to the community.

Online sign up 98 online with 64 Signed up to private Facebook Group with major interaction and some fantastic feedback which is in the impact report. This includes pictures and lots of quotes and testimonials, these can be submitted upon request.

Here are some of our Covid-19 stats

1. We have had 52,855 views to our regular online Facebook live classes and Outer South Garden Groovers programs.

2. We have delivered 140 online classes, 56 Outer South (Zoom & Facebook)

Additional

3. 20 Garden Groover social distancing dance sessions across Outer South Leeds



Oulton & Woodlesford Neighbourhood Improvement Plan - Oulton & Woodlesford Neighbourhood Forum

29. In 2011 Neighbourhood Forum was formed to prepare a Neighbourhood Plan for Oulton and Woodlesford in accordance with the provisions of the Localism Act 2011.

White Label Design had previously been employed to produce similar documents and was engaged at an early stage with this project. Their work involved designing the layout of the plan and inserting text, photographs and plans to form a Neighbourhood plan. Numerous changes and additions took place following discussions with the Council's Planning Department and public participation. In the final stages the Plan was reviewed by an Examiner, who, in turn has required various changes. This work will be the subject of a later application for funding.

The plan has been publicised on Facebook, the forum website, through public meetings and open days. The group have also done mail drops and visited schools.



Youth Activities Fund Position 2021/2022

30. The total available for spend in the Outer South Community Committee in 2021/22, including carry forward from previous year, was **£73,715.04**.

31. The Community Committee is asked to note that so far, a total of **£27,898.00** has been allocated to projects, as listed in **Table 2**.

32. The Community Committee is also asked to note that there is a remaining balance of **£45,817.04** in the Youth Activity Fund.

TABLE 2: Youth Activities Fund 2021/2022

	Total allocation	Ward Split 8-17 Population (9,841)			
		2,634	2,391	2,239	2,577
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Income 2021/2022	£44,774.11	£9,424.10	11,519.99	£8,962.82	14,867.20
Carried forward from previous year	£50,320.00	£14,284.32	£12,799.16	£11,577.00	£11,659.52
Total available (including brought forward balance) for schemes in 2020/2021	£95,094.11	£23,708.42	£24,319.15	£20,539.82	£26,526.72
Schemes approved in previous year to be delivered this year 2020/2021	£21,379.07	£5,094.77	£5,094.77	£5,094.77	£6,094.76
Total available budget for this year 2021/2022	£73,715.04	£18,613.65	£19,224.38	£15,445.05	£20,431.96
Projects 2021/2022	Amount requested from YAF	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Mini Breeze	£14,598.00	£3,649.50	£3,649.50	£3,649.50	£3,649.50
SLYH Activity Programme 21/22	£6,500.00	£1,625.00	£1,625.00	£1,625.00	£1,625.00
WLAC Activity Programme 21/22	£6,800.00	£1,700.00	£1,700.00	£1,700.00	£1,700.00
Total spend against projects	£27,898.00	£6,974.50	£6,974.50	£6,974.50	£6,974.50
Remaining balance per ward	£45,817.04	£11,639.15	£12,249.88	£8,470.55	£13,457.46

Small Grants Budget 2021/2022

33. The Community Committee ward members have allocated a small grants budget of **£5,000.00**. Approved small grants detailed in **Table 3**.

TABLE 3: Small Grants 2021/2022

Project	Organisation/Dept	Ward (s)	Total cost of project	Amount requested
70th Birthday Celebrations	12th Morley Scouts	Morley North and South	£1,000.00	£1,000.00
PHAB	PHAB	Ardsley and Robin Hood, Morley North and Rothwell	£253.68	£253.68
Cluster Coach Trip	Morley Cluster	Morley North and South	£500.00	£500.00
The Rhubarb Tarts March On!	Rothwell Rhubarb Tarts WI	Ardsley and Robin Hood, and Rothwell	£1,000.00	£1,000.00
Totals			£2,753.68	£2,753.68
Small grant remaining			£2,246.32	

Community Skips Budget 2021/2022

34. The Community Committee ward members have allocated a skips budget of **£1,000.00**. Approved community skips detailed in **Table 4**.

TABLE 4: Community Skips 2021/2022

Location of skip	Date	Total amount	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Gildersome Library	05/05/2021	£183.51		£183.51		
Northfields	24/07/2021	£0.00	£0.00			
Total:		£183.51				
Skips remaining balance:		£816.49				

Capital Budget 2021/2022

35. The Outer South Community Committee has a capital budget of **£70,122.94** available to spend, as a result of new capital injections. Members are asked to note the capital allocation broken down by ward and summarised in **Table 5**.

36. The Community Committee is asked to note that so far, a total of **£1,350.00** has been allocated to projects, and that there is a remaining balance of **£68,772.94** in the Capital Fund.

TABLE 5: Capital 2021/2022

	OS (£)	Ward split			
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Remaining Balance March 2021	£57,822.94	£16,970.41	£26.69	£20,079.27	£20,746.57
Injection 1	£12,300.00	£3,075.00	£3,075.00	£3,075.00	£3,075.00
Balance 2021-2022	£70,122.94	£20,045.41	£3,101.69	£23,154.27	£23,821.57
Gildersome MUGA	£1,350.00		£1,350.00		
Remaining Balances	£68,772.94	£20,045.41	£1,751.69	£23,154.27	£23,821.57

Community Infrastructure Levy (CIL) Budget 2021/2022

37. The Community Committee is asked to note that there is **£123,915.27** total payable to the Outer South Community Committee with a remaining balance of **£118,345.47**. Members are asked to note the CIL allocation broken down by ward and summarised in **Table 6**

TABLE 6: CIL 2021/2022

	OS (£)	Ward split	
		Ardsley & Robin Hood	Rothwell
Remaining Balance March 2021	£123,915.27	£122,479.00	£1,436.27
Starting Position 2021-2022	£123,915.27	£122,479.00	£1,436.27
Lofthouse Little Free Library	£1,200.00	£1,200.00	
Community Noticeboard Lofthouse	£617.80	£617.80	
Bench removal at Cross Street	£350.00	£350.00	
15 Litter Bins for ARH	£3,402.00	£3,402.00	
Totals:	£5,569.80	£5,569.80	
Remaining Balance:	£118,345.47	£116,909.20	£1,436.27

Corporate Considerations

Consultation and Engagement

38. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

39. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

40. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

41. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

42. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

43. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants can deliver the intended benefits.

Conclusion

44. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

45. Members are asked to:

- a. To note details of the Wellbeing Budget position (Table 1)
- b. To consider and determine YAF proposals (paragraphs 21 - 23)
- c. To note details of the projects approved via Delegated Decision (paragraph 24)

- d. To note monitoring information of its funded projects (paragraph 28-29)
- e. To note details of the Youth Activities Fund (YAF) position (Table 2)
- f. To note details of the Small Grants Budget (Table 3)
- g. To note details of the Community Skips Budget (Table 4)
- h. To note details of the Capital Budget (Table 5)
- i. To note details of the Community Infrastructure Levy Budget (Table 6)

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Report of: Head of Locality Partnerships

Report to: Outer South Community Committee
Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Report author: Kimberly Frangos

07712 217267

Date: 20th September 2021

For Decision

Outer South Community Committee – Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Updates by theme:

Children and Families: Councillor Wyn Kidger

3. The Children and Families Sub Group is scheduled for **Tuesday 28th September 2021** at 10am, the group are visiting Rethink Food which is a prospective project and will then have a face to face meeting this will include representatives from Leeds Playhouse, Youth Services, a Targeted Services Leader, Cluster Manager, Breeze and Local Ward Councillors.
4. The sub group will start planning for the 21/22 Youth Summit and discuss how summer activities have done.

Youth Services Update

5. Outer South Priorities April – June 2021 : -

- Rothwell Ward - Improve social, emotional, and mental health & well-being.
- Ardsley & Robin Hood Ward - Increase the number of children participating & engaging in learning.
- Morley South Ward - Increase the number of children participating & engaging in learning.
- Morley North Ward - Increase the number of children participating & engaging in learning.

South, South East - All Areas - Action Taken: -

6. Action Taken:

- 1 - Weekly phone calls/ text messages /Zoom calls to check in with vulnerable young people.
- 2 - Youth Service staff attending local Police safety meetings to discuss issues.
- 3 - Nightly detached/mobile/outdoor sports sessions to encourage young people to participate in positive sessions again.
- 4 - Some building-based provision re-opened to be able to offer young people regular indoor limited group sized provisions.
- 5 - YAF Easter school holiday activity bags delivered to young people's homes to give them something positive to complete.
- 6 - YAF Easter outdoor trips.
- 7 - Young people encouraged to like and follow the Youth Service Facebook / Instagram / Twitter pages so they could contact Youth Workers for support and see what sessions were back up and running.
- 8 - Signposted young people to online/virtual support such as the Market Place safe zone, Kooth, Young Minds, Hope, RipRap, Mindmate website and Teen Connect.

Youth Work Challenges:

7. Covid 19-Changing guidelines, buildings being closed to LCC staff, Buildings being taken over by community agencies that don't value youth work. Staff Self-Isolating, Staff sickness, staff supporting other areas, working from home, weather.
8. Explaining and enforcing the ongoing COVID-19 restrictions to young people, in terms of mask wearing in buildings/mobiles and limited group sizes.
9. Lack of toilet facilities for staff while out on detached.
10. Large amount of young people ASB requests for service to respond to, with a reduced staff team.
11. Buildings still closed.
12. Dealing with constant questions from young people regarding building closures; for example, a young person said, "Leeds has the big thumb about listening to young people, but they don't really, though do they?"

Case Study – Outer South – Rothwell

13. Youth Service sessions have continued to be outdoors mainly in Springhead Park, Rothwell. The team have been using the park to discuss nature and wildlife in the area.
14. This work has then inspired the group to apply for Housing Advisory Panel funding to expand their learning about the environment. The bid included completing litter picks in the ward, building bird houses, bat boxes and bug hotels along with planting wildflowers.
15. As a follow on, the group were invited to participate in 2 Bat-spotting walks at RSPB St. Aidan's nature park. The 2 groups of 15 young people were taught to use the high frequency sound detectors and as they were guided on a night-time walk. They learned about bat habitats and behaviours, conservation and what they could do to help. The young people were very interested, excited to see and hear the bats and keen to get more involved. They also enjoyed being out until 10.30pm!
16. From these experiences the groups are looking forward to learning more about the wildlife in their area.

Compliments

17. Ward Councillors / Police / RSPB ranger thanking the team for the work Youth Workers have been doing to reduce youth anti-social behaviour in the wards.
18. "Thanks for taking me, I learnt a lot about Red Pandas" – young person on a trip to the Yorkshire Wildlife Park.
19. "It's been lovely to get outside for a bit" – young person on a trip to Yorkshire Sculpture Park.
20. "Thank you so much for my activity bag, it is great!" – Young person receiving their Easter themed activity bag.
21. "I am going stuff my face with chocolate! Thanks for my bag" - young person receiving their Easter themed bag.
22. "Thanks for my bag, can't wait to eat my egg!" – Young person receiving their Easter themed activity bag.
23. "You're welcome to the eggs, happy to help!" – Morrison's - Rothwell community champion worker, Lyndsey. Donating 100 Easter eggs.
24. "I'm going to decorate the egg (shaped) money box for my little brother, thanks for it!" – Young person colouring in and decorating Easter themed art & craft in their Easter school holiday activity bag.

25. "Thanks for taking me, I learnt loads!" – Young person about the bat-spotting walk.

Environment: Cllr Andrew Hutchison

26. There is a planning meeting scheduled for Monday 25th October 2021 at 3pm to develop a strategy\action plan for the Outer South Community Committee Environmental Sub Group.

Cleaner Neighbourhoods Team Report

27. An overall summary of Ardsley and Robin Hood, Morley North and Morley South and Rothwell wards.

Ardsley and Robin Hood

Service request type	Total
Dog fouling (D_FOUL)	1
Drainage (DRAIN)	4
Commercial waste issues (E_CWI)	2
Fly tipping enforcement (E_FLYT)	8
Waste in gardens (E_WIG)	4
Abandoned caravan/trailer (H_AC_T)	1
Abandoned vehicle (H_AVEH)	2
Housing communal area maintenance (H_CAM)	5
Obstruction (H_OBST)	2
Overgrown Vegetation (H_OVEG)	29
Housing defect (HOUDEF)	1
Bin not returned (LEFT)	4
Nuisance other (NUIOTH)	2
Smoke from bonfire (POLBON)	15
Rodents (RODENT)	2
Litter bin empty (S_BEMT)	1
Street cleansing quality (S_CQAL)	1
Fly tipping removal (S_FLYT)	30
Footpath sweeping (S_FPTH)	2
Leafing (S_LEAF)	1
Litter complaint (S_LITR)	1
Road sweeping (S_ROAD)	5
Scheduled bulky collection (S_SCBC)	75

Morley North

Service request type	Total
Dog fouling (D_FOUL)	1
Domestic waste issues (E_DWI)	1
Fly tipping enforcement (E_FLYT)	2
Litter problems (E_LITR)	6
Waste in gardens (E_WIG)	6
A Board (H_ABRD)	1
Abandoned vehicle (H_AVEH)	6
Housing communal area maintenance (H_CAM)	2
Overgrown Vegetation (H_OVEG)	19
Bin not returned (LEFT)	2
Nuisance accumulation/deposit (NUIACC)	1
Smoke from bonfire (POLBON)	4
Litter bin empty (S_BEMT)	1
Street cleansing quality (S_CQAL)	3
Contaminated black or brown bin (S_CTBN)	1
Dog fouling (S_DOGF)	1
Fly tipping removal (S_FLYT)	14
Footpath sweeping (S_FPTH)	3
Ginnel (S_GINN)	2
Graffiti (S_GRAF)	2
Litter bag collection (S_LIBC)	1
Litter complaint (S_LITR)	2
Dead animal removal (S_REMV)	2
Road sweeping (S_ROAD)	7
Scheduled bulky collection (S_SCBC)	72
Refuse collection related waste removal (S_WSTE)	2

Morley South

Service request type	Total
Dog fouling (D_FOUL)	1
Dog fouling signage (D_SIGN)	1
Commercial waste issues (E_CWI)	7
Domestic waste issues (E_DWI)	1
Fly tipping enforcement (E_FLYT)	7
Litter problems (E_LITR)	3
Litter from vehicles (E_VLIT)	1
Waste in gardens (E_WIG)	9
Abandoned vehicle (H_AVEH)	2
Housing communal area maintenance (H_CAM)	1
Damage to highway (H_DTH)	1
Obstruction (H_OBST)	2
Overgrown Vegetation (H_OVEG)	29
Bin not returned (LEFT)	2
Nuisance other (NUIOTH)	1
Odour agricultural (ODOAGR)	1
Smoke from bonfire (POLBON)	12
Smoke from chimney (POLCHI)	2
Rodents (RODENT)	4
Litter bin repair (S_BREP)	1
Dog fouling (S_DOGF)	1
Fly tipping removal (S_FLYT)	32
Footpath sweeping (S_FPTH)	1
Ginnel (S_GINN)	3
Litter bag collection (S_LIBC)	3
Litter complaint (S_LITR)	3
Needle and drug paraphernalia cleaning (S_NEED)	2
Dead animal removal (S_REMV)	5
Road sweeping (S_ROAD)	3
Scheduled bulky collection (S_SCBC)	85
Refuse collection related waste removal (S_WSTE)	1

Rothwell

Service request type	Total
Dog fouling (D_FOUL)	2
Dog fouling signage (D_SIGN)	1
Drainage (DRAIN)	2
Commercial waste issues (E_CWI)	1
Domestic waste issues (E_DWI)	3
Fly tipping enforcement (E_FLYT)	3
Waste in gardens (E_WIG)	7
Abandoned caravan/trailer (H_AC_T)	1
Abandoned vehicle (H_AVEH)	1
Housing communal area maintenance (H_CAM)	3
Mud etc on road (H_MUD)	1
Obstruction (H_OBST)	2
Overgrown Vegetation (H_OVEG)	18
Housing defect (HOUDEF)	2
Nuisance other (NUIOTH)	2
Smoke from bonfire (POLBON)	3
Rodents (RODENT)	1
Litter bin empty (S_BEMT)	1
Street cleansing missed (S_CMIS)	1
Dog fouling (S_DOGF)	1
Fly tipping removal (S_FLYT)	17
Footpath sweeping (S_FPTH)	1
Ginnel (S_GINN)	9
Graffiti (S_GRAF)	1
Litter complaint (S_LITR)	5
Dead animal removal (S_REMV)	3
Road sweeping (S_ROAD)	6
Scheduled bulky collection (S_SCBC)	72
Tree branch removal (S_TRBR)	1

South Cleaner Neighbourhoods Team, (CNT) service update

28. As with other Council services the effect Covid 19 has had, and continues to have, a huge impact on how CNT operate, and the service CNT have been able to provide. CNT are also carrying several vacancies within their team which is also having an effect on their service but some of these are hoped to be filled within the near future. With all this, a lot of changes have been made that impact on their efficiency and consequently service delivery.

29. The South CNT are still operating a zonal approach to removing all fly tips, emptying all litterbins, some manual litter picking and mechanical sweeping.

30. The enforcement team are dealing with waste in gardens, fly tipping, overgrown vegetation, and noxious waste in gardens as well as nuisance and vermin complaints.

31. Bulky refuse collections are still available, at a new cost of £30 per collection of 5 items. This service can be accessed by visiting- <https://www.leeds.gov.uk/residents/bins-and-recycling/get-rid-of-unwanted-items> or by telephoning the contact centre on 0113 2224406.
32. Due to Antony Marshall - Enforcement Officer for Morley obtaining an internal promotion, Julie Blackburn is now the permanent Enforcement Officer for Morley wards.
33. In the coming months, CNT are welcoming some 'Recycle On The Go' bins to Queen Street in Morley. There will be 5 yellow bins located at various points on Queen Street these are for cans and plastic bottles. There will also be an additional orange bin for coffee cups. The aim is to improve recycling in these areas and ultimately help the environment.
34. Face 2 face enforcement remains a challenge and CNT are issuing as many letters, warnings, notices, and fixed penalty notice's as possible by post to limit the potential for confrontation. CNT are still carrying out fly tipping investigations.
35. Staggered shifts start times are no longer being practiced. The street crews who work on a shift pattern are now back working 06.00-16.30 hours.
36. CNT workforces continue to work exceptionally hard in difficult circumstances to deliver essential street cleansing services in the area and are relieved to say that so far, they haven't had any staff fall seriously ill due to Covid 19 which is testimony to the measures they have taken.

Your Contacts

37. CNT Office – 0113 378 5690 (Mon – Fri)
38. Email- SouthSouthEastCllrEnquiries@leeds.gov.uk
39. Environmental Action Officers:
Rothwell, Ardsley & Robin hood – Carl Dixon 01133785779
Morley - Julie Blackburn 01133784453

Community Safety: Councillor Andrew Hutchison

Community Safety Forum

40. The next Community Safety Forum is scheduled for Monday 25th October 2021 from 4pm at Morley Town Hall.

Anti-Social Behaviour Team Update

2021/22 QUARTER 1 (30th August 2021)			
WARD	CASES OPENED	CASES CLOSED	ACTIVE CASES AT MONTH END
Ardsley & Robin Hood	5		12
Rothwell	2		10
Morley North	6		17
Morley South	8		21
OUTER SOUTH TOTAL	21		60

41. LASBT are still receiving high levels of demand to the service across the entire City with caseloads high across all 3 area teams.
42. LASBT South currently have 223 active ASB cases, of these 60 are within the Outer South area.
43. There are a handful of cases that are continuing through the legal process, there have been delays relating to court hearings as they clear through the backlog created due to Covid. This has meant that several hearings had had to be heard at Kirklees Magistrates court.
44. There are no specific trends for the Outer South area however the parks have been highlighted with a recent operation undertaken in Morley around youth nuisance.
45. All case officers continue to undertake their role, many still working from home however starting to spend more time in the office environment. Visits and interviews are happening face to face where it is safe to do so and where essential.
46. Our partnership working is still strong, and work continues with our partners at West Yorkshire Police and Youth Services.

Police Update

Serious acquisitive crime (SAC crime):

47. The below figures are for the past 2 months (reports from June and July 2021).

48. Ardsley and Robin Hood

	June	July
Burglary	5 - increase of 2	7 - increase of 2
Robbery	0	1 - increase of 1
Theft from Motor Vehicle	5 - reduction of 7	3 - reduction of 2
Theft of Motor Vehicle	0 - reduction of 2	0
Hate crime	1	0 - reduction of 1
Hate incident	1 - increase of 1	0 - reduction of 1

49. There has been another reduction in theft from motor vehicle offences since the last report.

50. There have been 7 burglaries, which is an increase of 2 since the last report.

51. 5 of the reported offences relate to sheds/garages that have been broken into.

52. 2 of the reported offences relate to dwellings, one of which being an attempted burglary.

53. Morley North

	June	July
Burglary	4 - no change	6 - increase of 2
Robbery	0 - no change	0 - no change
Theft from Motor Vehicle	4 - reduction of 5	3 - reduction of 1
Theft of Motor Vehicle	5 - increase of 2	1 - reduction of 4
Hate crime	4 - increase of 3	4 - no change
Hate incident	0 - reduction of 1	0 - no change

54. Morley South

	June	July
Burglary	3 - reduction of 2	8 - increase of 5
Robbery	0 - no change	0 - no change
Theft from Motor Vehicle	2 - reduction of 3	9 - increase of 7
Theft of Motor Vehicle	2 - reduction of 2	3 - increase of 1
Hate crime	4 - no change	6 - increase of 2
Hate incident	0 - reduction of 2	1 - increase of 1

55. Burglaries have increased from 3 to 8.

56. There has been an increase in theft from motor vehicles with 9 reported offences in the month of July compared to 2 in the previous month.

57. WYP are conducting pro-active patrols to target these spates of offences.

58. Rothwell

	June	July
Burglary	11 - increase of 6	5 - reduction of 6
Robbery	1 - no change	0 - reduction of 1
Theft from Motor Vehicle	3 - reduction of 6	4 - increase of 1
Theft of Motor Vehicle	2 - no change	1 - reduction of 1
Hate crime	2 - increase of 2	2 - no change
Hate incident	2 - increase of 1	0 - reduction of 2

59. Inspector Leadbeater is pleased to report that there has been an overall decrease in reported crimes in the Rothwell ward.

60. There have been five reported burglaries. Three of which relate to sheds that have been broken into. Two of which relate to dwelling burglaries.

ASB

Ardsley and Robin Hood

61. June - 41 Total ASB. 8 x adult nuisance non-alcohol related, 10 x neighbour related, 9 x nuisance car, 4 x nuisance bikes and 10 x youth related.

62. July - There has been a total of 28 ASB calls, which can be broken down as follows. 5 x adult nuisance non-alcohol related, 3 x alcohol related, 3 x neighbour related, 1 x nuisance car, 10 x nuisance motorbikes and 6 x youth related ASB.

Morley North

63. June – There have been a total of 39 ASB related calls:
11 x adult nuisance non-alcohol related, 7 x neighbour related, 3 x nuisance car, 10 x nuisance quads and 8 x youth related ASB.

64. July - There has been a total of 38 ASB calls. These can be broken down as follows;
7 x adult nuisance non-alcohol related, 2 x alcohol related, 1 x fireworks, 7 x neighbour related, 1 x nuisance car, 14 x nuisance motorbikes and 6 x youth related ASB.

Morley South

65. June - There have been a total of 39 reported ASB incidents: 8 x adult nuisance, 3 x neighbour related, 3 x nuisance car, 13 x nuisance motorbike and 12 x youth related.

66. July - There has been a total of 39 Total ASB. These can be broken down as follows;
11 X Adult nuisance non-alcohol related, 2 x alcohol related, 1 x fireworks, 5 x neighbour related, 3 x nuisance car, 2 x nuisance motorbikes and 15 x youth related ASB.

Rothwell

67. June - 23 Total ASB: 4 x adult nuisance, 2 x neighbour related, 3 x nuisance car, 2 x nuisance bike, 2 x nuisance bike and 12 x nuisance youth related.

68. July - There has been another decrease in the number of ASB calls with 16 calls in comparison to 23 calls in the previous month.

Neighbourhood Policing Team (NPT) Priorities for each ward

Ardsley and Robin Hood

69. To target and take appropriate action against anti-social use of vehicles in and around the Tingley area paying particular attention to specific roads highlighted by community intelligence. We will conduct regular traffic operations including the use of speed measuring equipment to provide road safety advice and prosecute offenders using Road Traffic legislation and, if appropriate, consider the use of Section 59 Police Reform Act warnings and seizures for the more deliberate and serious offences.
70. To disrupt and engage with nuisance youths, anti-social behaviour in and around the Lofthouse area, with particular attention to the Leeds Road area where local community intelligence suggests drug taking is occurring. We will liaise with other agencies to provide a partnership approach to deal with such matters through both education and enforcement where necessary.

Morley North

71. Anti-Social Behaviour (ASB) by children and off-road motorbikes is the most commonly raised issue in the Morley North ward at the moment. In particular, the locations of note are Drighlington Rugby Club building and the surrounding grounds, most often when it is closed. NPT are conducting patrols in the area and stop checks. NPT will deal with them as they find them, and positive action will be taken against anyone committing offences. This includes working with partner agencies from Leeds City Council and Housing Associations for a joint approach at tackling repeat problem persons.
72. Gildersome is a main arterial route used also by pedestrians and residential traffic alike. NPT are still receiving some reports of speeding and HGV wagons breaching weight limits for the roads. NPT have officers trained in the deployment of approved speed measuring devices. NPT have been and will continue to deploy such officers in these areas of concern, at the relevant times as identified from community reports and intelligence for speeding. NPT will enforce the speed limit where there is a persistent problem and advise where there is an emerging, lower problem with minor breaches. Also, HGV vehicles shown to be using a route as a cut through (not there to deliver in the village) will be dealt with as found by officers, where operational commitments allow. NPT are liaising with other partner agencies to assess the routes for their suitability for engineering and road design solutions to try and design these problems out as much as reasonably possible.
73. There have been some ASB issues that have arisen in the Churwell Park area, namely the riding of off-road motorcycles in the area. NPT have officers patrolling the area when they can, and they will deal with what they find. NPT are planning to run an operation to tackle this issue that we have used successfully in other areas of the District. NPT will look to implement this as soon as staffing and operational commitments allow.

Morley South

74. To disrupt and engage with nuisance youths, particularly targeting those engaged in Anti-Social Behaviour within the local parks. NPT will use Anti-Social Behaviour Legislation, such as dispersal orders where proportionate and necessary.
75. NPT continue to be pro-active in their approach to speeding vehicles. NPT will target specific locations as identified by the local community.
76. NPT will continue to act upon community intelligence in relation to the use and supply of drugs.

Rothwell

77. To provide continued disruption and engagement with nuisance youths causing anti-social behaviour in and around the Rothwell Town Centre and surrounding areas. NPT will also use ASB Legislation to prevent the youths from returning to the location if necessary and will engage with parents to provide a longer-term solution.
78. To disrupt and engage with nuisance youths, anti-social behaviour in and around the Woodlesford area, with particular attention to the park areas area. NPT will liaise with other agencies to provide a partnership approach to deal with such matters through both education and enforcement where necessary.

Recent Work done by NPT

79. Ardsley and Robin Hood

- A considerable amount of time has been spent at the Reservoir during the hot water re water safety.
- NPT have conducted a number of events and patrols in the ward, working with partners as part of ASB Awareness week.
- NPT are re-starting Contact Points in your ward following these being cancelled due to Covid.
- Work has been done to tackle nuisance bikes and quads
- Pro-active deployments by off road bike team in your ward.
- Primary schools patrolled re problem parking issues
- ASB patrols around key hotspot areas
- In general, it has been very busy for calls across Leeds District

80. Morley North

- NPT have conducted a number of events and patrols in the ward, working with partners as part of ASB Awareness week.
- NPT are re-starting Contact Points in your ward following these being cancelled due to Covid.
- Speeding checks in Wakefield Road and Bradford Road
- Passing attention at key ASB hotspots
- Nuisance motor bikes an issue in many areas. Increase in them been ridden on public footpaths near the newbuilds in Churwell new village.

- SID Machine deployment – Asquith Avenue, Morley and Whitehall Road, Drighlington - 4 motorists issued advice letters in the post.
- In general calls for service in Leeds have been incredibly busy for last couple of weeks

81. Morley South

- Morley Cemetery – Bruntcliffe Lane – several crimes recorded for male suspect removing items from graves. A suspect has been identified and we are dealing with this.
- Contact Point on Queen Street on Saturday morning
- ASB input and PowerPoint presentation at Morley Victoria Primary School
- SID Machine deployment – Magpie Lane – all traffic behaving
- Passing Attention at key ASB hotspots
- NPT have conducted a number of events and patrols in the ward, working with partners as part of ASB Awareness week.
- Warrants have been executed in your ward under the Misuse of Drugs Act
- NPT have re-started Contact Points in your ward following these being cancelled due to Covid.
- Patrols in Morley town centre re lockdown easing and night-time economy including plain clothes operation
- X2 tickets for obstruction at King Street
- X1 ticket Commercial Street for driving wrong way down one-way street
- Arrest of prolific burglary nominal who was arrested and has been charged and remanded for a robbery. He should hopefully get a significant sentence
- In general calls for service in Leeds have been incredibly busy for last couple of weeks

82. Rothwell

- Schools Patrols at Victoria and Haigh Road Primary
- Travelers encampment in Oulton – attended with council to carry out site visit – once established a section 61 notice was served travellers then left the site
- We have conducted a number of events and patrols in the ward, working with partners as part of ASB Awareness week.
- Warrants have been executed in your ward under the Misuse of Drugs Act
- We have re-started Contact Points in your ward following these being cancelled due to Covid.
- Significant patrols at waterways during the hot weather re water safety.
- House to house and letter drop re burglaries at Pymont Drive area and also Knightscroft Avenue area
- S61 at Oulton Sports Club following ASB and restriction of activities on the sports field
- Continued Pro-active patrols around Carlton re ASB and arson.
- Pro-active patrols by off road bike team re off road bike
- In general calls for service in Leeds have been incredibly busy for last couple of weeks

Employment, Skills & Welfare: Cllr Karen Renshaw

Universal Credit

83. The table below shows the revised figures for the number of people claiming Universal Credit in the Outer South Community Committee area that were unemployed in May 2021 is 3,503. This is an increase of 109% since March 2020, a decrease of 92 on the previous month. The increase in claimants is reflective across all wards due to the impact of COVID.

84. The Coronavirus Job Retention Scheme (furlough) will cease at the end of September, and there is an expectation that a number of people will be made redundant which could subsequently increase claimants to Universal Credit.

	Universal Credit Claimants (Not in Employment) 16-64yrs					
	March 2020		April 2021		May 2021	
	Number*	Rate**	Number*	Rate**	Number*	Rate**
Leeds	23,618	4.6%	47,061	9.1%	46,061	8.9%
Outer South	1,678	3.0%	3,595	6.5%	3,503	6.4%
Ardsley & Robin Hood	403	2.7%	892	6.1%	849	5.8%
Morley North	409	2.9%	861	6.2%	831	6.0%
Morley South	500	3.5%	1,027	7.1%	996	6.9%
Rothwell	366	3.0%	815	6.7%	827	6.8%

*Number is the number of people claiming Universal Credit that are not in employment

**Rate shows the number of claimants not in employment as a percentage of the working age population

Employment and Skills Services

85. The table below shows the number of people being supported from the Outer South Community Committee area.

	Accessing Services		Into Work		Improved Skills	
	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)
Outer South	522	667	135	202	242	340
Ardsley & Robin Hood	103	140	23	32	49	60
Morley North	135	139	32	39	64	71
Morley South	164	217	43	77	74	121
Rothwell	120	171	37	54	55	88

86. COVID has had considerable impact since March 2020, with closures of face to face services, the employment and skills delivery models were adapted and continued through a virtual or remote offer along with email and telephone support. During April 2020 – March 2021 10,071 people accessed the Service, 522 of whom were from the Outer South, a reduction of 22% when compared to the same period last year.

87. Across the city the service has supported 3,413 people into work, (April 2020 – March 2021), 135 were residents from the Outer South, a reduction of 33% when compared to the same period last year. Customers were supported into work across all sectors with the largest numbers in health and care, food retail, logistics, distribution, and transport.

Leeds Employment Hub

88. A single point of contact for ESIF funded programmes and Job shops that provides tailored and comprehensive support into employment or education to all unemployed Leeds residents. A large team of Employment Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to eligible residents who are disadvantaged in the labour market.
89. The Service continues to be successful in securing ESIF funding that will now be in place until December 2023, supporting around 3,500 people per year in Leeds to improve their skills and significantly increase their prospects of moving into sustained employment. The service and its partners will be spending in the region of £2.7m in this financial year on the delivery of employment support programmes.
90. A further ESIF bid to support 15-24 year old Leeds residents has been submitted and the service expects to hear by the end of August 2021 if successful. This will replace two existing programmes that are due to finish at the end of December 2021.
91. ESIF programmes are predominantly focused on residents who are not employed. The service has therefore sought to gain funding for residents that are ineligible for ESIF programmes, supporting underemployed residents in low paid, low skilled jobs as well as those at risk of redundancy. Residents at risk of being redundant will be offered support beyond the limited statutory minimum offered by DWP and National Careers Service and residents seen as underemployed will be able to access services and support that to now have not been offered through ESIF and other mainstream support.
92. All Job shops are now fully open, 5 days a week for face to face appointments which includes Dewsbury Road, Hunslet, St Georges and the City Centre Community Hubs. The Morley Community Hub have reopened one day per week on Mondays and the Rothwell Community Hub has opened one day per week on Mondays as a trial for 6 weeks starting on 2nd August 2021.
93. Due to COVID the annual Leeds Next Steps event will not take place face to face this summer. The event usually held the day after GCSE results day, where young people can talk to local colleges and providers, get information and advice about post-16 learning opportunities, individual courses, apprenticeships, and traineeships will be available on-line. Information from a wide range of schools, colleges and other providers will be available via the 'Start in Leeds' website.
94. Between April 2020 – March 2021 3,971 customers accessed Leeds Employment Hub including Job shops, 2,047 customers were supported into work and 292 were supported into training or further education. From the Outer South, 231 customers accessed Leeds Employment Hub including Job shops, 70 customers were supported into work and 27 were supported into training or further education.

Leeds Learning Hub

95. The service delivers and commissions adult learning (post 19) with courses designed to help adults take their first steps or re-engage with learning before progressing to accredited learning within community settings. This provision is targeted to the 20% most deprived SOAs with a focus on Priority Neighbourhoods. Our programme includes Family English, Maths and Language (FEML) provision designed for parents (or other carers of children) with English and Maths needs or is for families where English is not the primary language. Often these courses are linked to schools or Children's Centres.
96. Over the last 12 months, new methods of delivery were developed to ensure learners could continue to access our courses. This included blended learning e.g. digital delivery through mobile phones coupled with home learning options, remote delivery options including outdoor learning, and the return to face to face learning when restrictions permitted with reworked COVID secure delivery spaces. The service also developed home learning resource packs to increase pastoral support, with a particular focus on vulnerable learners and those unable to access online programmes.
97. Between April 2020 – March 2021 the service has supported 4,857 people across the city to improve their skills. From the Outer South, 242 residents have completed a skills course, a reduction of 29% when compared to the same period last year. For Outer South, 9 courses, including ESOL, language for the classroom and digital skills.

Employer Support

98. Over the last 15 months the Service has engaged with 384 businesses 33 large and 351 SMEs. The highest number of engagements have been within construction, health and social care, IT, and digital and professional services sectors.

Vaccinating Leeds Programme

99. The Service supported, in partnership with the Leeds Teaching Hospital Trust, the recruitment of Admin, Health Care Assistants and Front of House positions for the Vaccinating Leeds programme. 90 Leeds Employment Hub customers successfully passed the recruitment process, including HR checks and an initial training programme, 24 customers commenced work with the NHS in March 2021, the other customers were invited to join the talent pipeline to be put forward for other opportunities.

Kickstart

100. Part of the Government's Plan for Jobs 2020 launched in September. Employment and Skills is continuing to act as a "Kickstart Gateway", to help provide placements for young people who are currently on Universal Credit and at risk of long-term unemployment. The programme provides funding to employers to offer 6 month placements for eligible businesses. Since January 2021, 391 placements have been approved with 140 placements filled.

Retail and Hospitality Sector

101. Developing a programme with employers, Leeds City College and The Engine Room, to provide taster sessions and upskilling support for participants in order to allow them to access opportunities in the sector. The initial programme is set to be delivered in September 2021, with a one week programme covering key skills in hospitality.

Leeds Teaching Hospital Trust (LTHT)

102. Working in partnership with LTHT to support the recruitment of a large number of Apprentice Clinical Support Workers and Apprentice Facilities Technicians roles within LTHT. Virtual information sessions to explain the role and application process are being delivered from September. Support arrangements are in place through the Leeds Employment Hub and targeted local promotion is being arranged.

Future Talent Leeds

103. The Future Talent Leeds conversation was launched on the 7th September 2021, aimed to hear the thoughts of as many people as possible to help shape the Future Talent Plan for Leeds. Recognising the jobs, skills and business landscape in the city has altered dramatically in recent years with changes to national government policy, the extra powers we have achieved through devolution, Brexit and Covid-19, there is now a need for a skills and talent plan that is agile and works to support people and businesses across Leeds to thrive in the face of change.

104. The conversation will take place in two phases, with the first now live online at Future Talent Leeds: <https://futuretalentleeds.org/welcome> running until Tuesday 28 September. The responses will then be analysed to shape a second phase of dialogue starting in November, with the final findings and recommendations to be fed into the Future Talent Plan.

Health and Wellbeing & Adult Social Care: Councillor Judith Elliott

105. The Older Persons Sub Group is scheduled for Thursday 21st October at 10am, on Zoom this will include representatives from the local neighbourhood networks, Leeds Playhouse, Age UK, Library Services and Local Ward Councillors.

Public Health Update June 2021

Covid-19 update

106. As you will be aware infection rates have been high during the summer months within many wards across the city, especially those with a younger demographic within their ward. The situation is dynamic and will likely change again as we move towards the winter months. As the Leeds vaccination programme moves at pace and

we move down the age groups infections have become concentrated in the 18-24-year olds and below. The response of the NHS, Leeds City Council and Third Sector partners has been rapid and ongoing since the start of the pandemic with some vaccination centres offering different sites for different age groups, for example one for 40 and above and then another site for 18 and above. Additional mobile testing centres have also been set up with women's only vaccination clinics being made available in some areas of the city to encourage uptake.

107. In addition to this, young people in the hospitality industry, night-time economy, family owned and run food businesses, general food retail, universities, schools, colleges, and further education venues have been targeted via campaigns and social media to take up the vaccination offer. This work continues by the NHS, CCG, LCC Public Health, volunteers and third sector partners.

Leeds City Council Contract Tracing Service

108. The outreach component of this service is delivered through our trusted commissioned third sector partners many of whom have worked in their communities and geographical areas for over 25 years. This service has over a 46% success record. It helps local residents track contacts they may have had if they test positive and offers isolation advice and help. The service is highly flexible and is proving a strong model for work of this nature.

109. Key messages: As we enter a new phase of living with the virus, with very few restrictions in place, here are some updated key messages that capture the national messages combined with local messaging from our Director of Public Health.

- Thank you to everyone who has done their bit taking up the extra testing and getting the COVID vaccine here in Leeds.
- Covid-19 continues to be a feature of our lives, so this last step on the roadmap is around learning to live with it and manage the risk to ourselves and others.
- Rates of Covid infection are high and continue to rise therefore we should continue to be cautious, help to reduce the risk of spread and protect people at highest risk of serious illness.
- You no longer have to wear a mask or social distance by law, but the advice is to continue to wear a mask in enclosed and crowded spaces such as public transport. Some organisations, e.g. health and social care, will ask you to wear a mask.
- You no longer need to work from home, but the recommendation is for a gradual return over the summer.
- To keep yourself and others safe, try and limit the contact you have with people you do not usually live with, including keeping the number of people and the time you spend with them low, and not getting too close to them.
- Where possible, meet outdoors and let fresh air into homes and other enclosed spaces.

- Many people will be excited about the return to the way things were before Covid, whilst others, including those more vulnerable, maybe more cautious. Think of others when making your own decisions about when to wear a mask and social distance.
- Please get both doses of the vaccine when called to make sure you have the highest level of protection.
- It is also really important that we all continue to reduce the risk of spread by washing hands, getting tested if you have symptoms, and isolate if advised to do so.

110. #TogetherLeeds #LivingwithCovid

111. Please note rules on self-isolating and those citizens who have been double vaccinated have been changed by the government.

<https://www.gov.uk/government/news/self-isolation-to-be-eased-for-fully-vaccinated-adults-in-step-4>

Winter Grants

112. The 2021 round of Winter Grants were launched with Leeds Community Foundation during August. This programme aims to fund projects supporting vulnerable people who are most at risk of becoming unwell over winter due to cold and severe weather.

113. Grants are available from £500 to £5000 and the deadline for applications was 12 noon on 3rd September 2021. A further update will be given once the grants have been awarded.

114. Please see the link for more details: <https://www.leedscf.org.uk/open-grants/>

Big Leeds Chat

115. The Big Leeds Chat is back. The 'one health and care system' listening event is an opportunity to hear first-hand what matters to local people and what they need to live a healthier life.

116. This year, instead of hosting one big BLC event in Leeds City Centre, there will be a focus on hosting smaller events in different communities across the city and with priority populations. Events will take place over September and October – the first event is taking place on 4th September.

117. If you would like to take part in one of these events this year, please email blcontour2021@gmail.com and a member of the Big Leeds Chat Team will keep you updated with the dates and venues of chats so that you can choose the one that is best for you.

Morley Town Deal

118. The next Morley Town Deal Board meeting is scheduled for Monday 27th September 2021 at 3pm.

Community Centres Sub Group: Councillor Bob Gettings

119. The Community Centres Sub Group is scheduled for Tuesday 19th October 2021 at 9am. The group will be meeting at Morley Town Hall and travelling around the Community Centres in the Outer South and will include representatives from Facilities Management, Asset Management, the Communities Team and Local Ward Councillors.

120. All community centres in the Outer South are now available for community use and all previous hirers have been invited to reinstate lettings. As far as possible previous agreements will be offered to hirers. A number of groups have delayed bookings until the start of the new school year, and it will only be at the end of September when it will be possible to gauge the level of usage compared to pre covid levels.

Community Engagement: Social Media and Newsletter

121. **Appendix 1**, provides information on posts and details recent social media activity for the Outer South Community Committee Facebook page.

Updates from Key Services

Community Hubs and Libraries Update

Job shops

122. As reported previously Rothwell & Morley Community Hubs are now running a Job shop Services on a Monday and Tuesdays 9 till 5 for a temporary period of time from the 19th July.

123. Since then, we have had some success at Morley with 7 Customers signing up for our Job shop services, with a further 3 signed up for our ESIF support which provides more in depth support to customers who are unemployed and who pay their Council tax to Leeds City Council. We have managed to support 1 customer into work so far.

Summer Reading Challenge

124. The Summer Reading Challenge to engage young people in our communities to read books during the school summer holidays has been running from the 13th July and so far, we have had the following number of young people join the scheme.

Rothwell Community Hub – 146

125. Feedback is that children have enjoyed the challenges and activities set within our Hubs and Libraries with this year's focus being around 'Wild World Heroes'!

Healthy Holidays

126. The Healthy Holidays Scheme has been running from both Rothwell and Morley Community Hubs this year throughout the summer holidays, supporting families receiving free school meals, access warm meals and activities including sports (through Active Leeds), crafts, music, and theatre plus a visit for the kids with their families into Leeds to do the Jurassic Trail!
127. There was a total of 12 children registered at Morley and 10 at Rothwell for this scheme.

Housing Leeds

Ardsley & Robin Hood and Rothwell Housing Management Area Update

Estate Walkabouts

128. Estate walkabouts are currently being undertaken for Quarter 2. Some dates have had to be amended due to changes in staff and new recruitment.
129. Vegetation has been growing extremely quickly this year, so we are asking staff to pay acute attention to issues.
130. Noted the resurfacing of a pathway on Garden House Close.
131. Identified messy gardens; some private, some LCC.
132. MEA are continuing their excellent garden maintenance projects across our communities.

Environmental (Budgets in all wards are limited and under pressure):

133. The team are actively utilising the Green Guardians service and identify projects in the area.
134. Overgrown vegetation inspected on the JOG walkways and a HAP bid to improve a grass verge adjacent to the Rose Lund Centre/dual carriage way is being investigated as the Housing environmental budget has little funding left.
135. Identified overgrown areas on the Winthorpe estate. A referral has been made to Community Payback

Summary of ATC / AHV trends:

- 136. New annual tenancy check (ATC) in programme launched.
- 137. Identified priority visits – these are in progress and a team approach model is used to carry these out.
- 138. Online check in – tenants self-serving
- 139. Telephone contacts – team have their lists and undertake these weekly

ASB related trends/proactive work

- 140. Monthly meetings in place with LASBT to discuss cases
- 141. Refresher training to support best practise of case management delivered by LASBT
- 142. Strengthening of ASB reviews by Team Leaders
- 143. Main reports of ASB in communities are related to noise nuisance & neighbour disputes.

Recent achievements have been:

- 144. Successful merger of Garforth & Rothwell offices. Positive feedback from team with a focus on wellbeing
- 145. Garforth & Rothwell secured 1st and 2nd top citywide for rent collection.
- 146. Maintaining positive direction for rent collection, with all KPIs for Rothwell an improvement.
- 147. Training on new software program Civica Cx

Staffing changes

- 148. A new Housing manager is being sought for the Rothwell and Garforth Team as Piers Donno-Fuller because a manager in a different team
- 149. Louise Foster stepped down to Housing Officer
- 150. Kristy Rabbit has been promoted to Housing Officer
- 151. Nina Pungi & Andrea Benson have transferred to the Rothwell Team Leader post as a job share

152. Andrew Easterby, previously Team Leader at Garforth, remains Team Leader for the 'one office'

Morley Housing Management Area Update

Estate Walkabouts

153. Staff have been undertaking estate inspections / walkabouts. Dates for the quarter 2 inspections are underway.

154. Staff have already made great use of the Green Guardians project and there is a potential for a large project on the Asquiths to be undertaken by Community Payback when they resume operations as well as a project on Springbank, Gildersome.

155. MEA are continuing their excellent garden maintenance projects across our communities.

Environmental (Budgets in all wards are limited and under pressure):

156. Consultations to begin on Bank Avenue and Banks street Flats with a view to completing a capital justification for the installation of bin storage areas for tenants and residents.

157. The ginnel work on Middleton Close and Clough Street has been completed and all are now fully accessible to residents.

158. Possible HAP bid for tree planting on Deansway being investigated.

159. MEA / Green Guardians are continuing their excellent garden maintenance projects across our communities.

Summary of ATC / AHV trends

160. Cases of ASB referrals to Housing Officers have declined with only 7 live low-level cases being held by housing.

161. Most Housing ASB cases relate to low level noise nuisance, neighbour disputes with one relating to pollution.

162. The Housing Office has been working closely with the NPT to increase presence in problematic areas where ASB has been more prevalent, and we continue to liaise with them about upping PCSO presence on particularly problematic streets and areas. A walkabout with the PCSOs was carried out on the Glen estate with the local Housing Officer to look at increasing engagement with residents and reporting issues.

163. The Youth Service are supporting ongoing youth ASB issues and address additional youth ABS concerns via applications for funding as these matters require additional projects. A Youth Service successful HAP bid was funded in full covering all OS wards and is currently supporting many young people across all areas.

Recent achievements have been

164. Rent collection for week 66a was 96.62 up 1.84 on 2019/20 financial year

165. Morley currently 6th in the city for rent collection at week 5

166. Void figures: Number of Voids = 15, on Notice = 9, Ready to Let = 2 Already allocated = 8, to allocate = 18

167. Successful merging of Morley Housing Office with Middleton teams

The things we're working on now include:

168. Continue embedding change following the merger with improvements to the service we provide e.g. ASB.

169. Roll out of the new housing ICT system (Civica Cx), live on 28th July.

170. Identifying environmental issues with view to resolving

171. Continued remobilisation in accordance with approved task-based risk assessments.

172. Office based working to support teams and service delivery

Staffing changes:

173. As Philip Diamond has now retired, the new Housing Manager is Darren Parker.

Partnership working with LASBT, Police, Youth Services – Rothwell and Morley

174. Monthly matrix meetings with LASBT.

175. Regular joint visits/interviews undertaken with LASBT.

176. Housing attended 6 weekly tasking meetings chaired by WYP involving numerous partners.

177. Successful OS HAP bids to address issues of youth ASB will result in projects organised by the Youth Service to cover all 4 wards

Overview Universal Credit trends/activity to support tenants – All wards

178. Steady continuation of UC cases with approximately 11 per month.
179. Significant support given to tenants through Discretionary Housing Payment applications - at end of financial year. £65,000 of payments.
180. Focus on quality conversations with tenants to identify support needs. Officers ensure support referrals are made and utilise food aid etc. where needed
181. All Officers trained on Breathing Space approach to the vulnerable in debt and are aware of how this supports customers with debt.
182. Positive outcome, the average debt per UC case has reduced by £130.00
183. Digital inclusion activity or links with Employment or Skills
184. Promoting self-service portal at sign-ups which supports use of digital skills
185. The TEO regularly promotes digital inclusion Zoom sessions via Facebook and other media.
186. The TEO also often shares employment details with Housing Teams and via social media as well as training / apprenticeship opportunities

Outer South Housing Advisory Panel (OSHAP)

Quarter 1 2021/22 Tenant Engagement Report for Community Committee

TARA activities:

187. The OS Tenant Engagement Officer (TEO) is in contact with TARAs / Community Groups via email and calls. No meetings were held at due to COVID-19, but groups are offered support in setting up Skype / conference call meetings, help with getting accounts to WYCAS to be audited and funding updates in addition to support with HAP bid writing should groups have projects to support their communities. Three TARAs are investigating holding public meetings again: Rothwell TARA, Thorpe Community Centre CIO (Ardsley and Robin Hood) and Winthorpe TARA (Ardsley and Robin Hood). The TEO is attending coffee mornings at Temple Lawn Community Centre on the John O'Gaunts estate in Rothwell.

HAP activities:

188. There was one OS HAP Zoom sessions in this reporting period: 27th July 2021 and the TEO is currently working on 14 bids.
189. At the 27th July OS HAP meeting Leeds Building Services gave a presentation about responsive repairs in OS communities. The Housing Leeds Performance

reports was provided by Piers Donno-Fuller (the Garforth and Rothwell Housing Manager). Up-to-date information about rent collection, voids, support for tenants, environmental improvements in addition to Lettings updates and the different ways Officers are working in response to the impact of COVID -19 were shared as well new staffing information. OS Housing Management and Housing teams continue to fully support OS HAP and tenant engagement activities.

190. The TEO reported that at the end of OS HAP meeting in May 2021 there was £32,086.10 remaining in the OS HAP budget. However, the funding for the OS_30_1920: Parenting Programme bid for £2,216.00 was returned to the OS HAP budget because the project did not take place due to Covid 19. This increased the OS HAP budget to £34,302.10.

191. The panel discussed the OS_09_2122: Go Wild Rothwell Children Activities bid. £1,650.00 was requested with £2,310,00 match funding from Groundwork The panel unanimously voted in favour of funding the project in full.

192. This left £32,652.10 in the OS HAP budget. More details of the budget / bids in relation to the 4 funding priorities and the OS wards are below:

Budget Summary Sheet 2021/22 Outer South		Totals	2021/22 Budget Expenditure	HAP themes	Number of projects submitted	Number of projects approved	Amount Committed by Panel	% committed	
	Budget for 2021/22	£ 34,209.73	10.64%	Environment & Housing	4	0	£ -	0.00%	
	Carry Forward from 2020/21	£ 2,329.87		Health & Well-being	6	1	£ 1,650.00	4.52%	
	TOTAL 2021/22 BUDGET	£ 36,539.60		% available:	Community Safety	4	1	£ 2,237.50	6.12%
	Approved Budget Spend 2021/22	£ 3,887.50		89.36%	Employment & Skills	0	0	£ -	0.00%
	Available Budget (Balance)	£ 32,652.10			Outer South Total	14	2	£ 3,887.50	10.64%
	Indicative contributions	£ 7,947.50		Budget by Ward Area	Number of projects submitted	Number of projects approved	Amount Committed by Panel	% committed	
				ArdsleyandRobinHood	2	0	£ -	0.00%	
				Rothwell	2	1	£ 1,650.00	4.52%	
				MorleyNorth	2	0	£ -	0.00%	
				MorleySouth	4	0	£ -	0.00%	
				MultipleOS	2	0	£ -	0.00%	
				AILOS	2	1	£ 2,237.50	6.12%	
				Outer South Total	14	2	£ 3,887.50	10.64%	

193. The OS HAP members agreed unanimously to continue with Zoom meetings in future.

194. The next OS HAP meeting is on Tuesday 28th September 2021 from 1:30pm.

195. Collaborative working with the Community Committee continues to be an important objective for the OS HAP. This partnership continues to work well, ensuring tenants and residents benefit whilst making best use of available funds. The OS HAP and Community Committee look for best value for money as using money wisely remains central to benefit all OS communities. Community Payback could not start any projects as expected in mid-July 2021. A start date for environmental tasks in outer south wards is still to be obtained. These communal environmental improvements can only resume when work can be undertaken safely and Community Payback as a service are able to recommence their work for Housing Leeds.

Corporate Considerations

Consultation and Engagement

196. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

197. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

198. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents.

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

199. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

200. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

201. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants can deliver the intended benefits.

Conclusions

202. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

203. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

204. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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Outer South Community Committee & COVID-19 Groups

FACEBOOK highlights

16th July 2021 – 7th September 2021

Appendix 1

Outer South Community Committee

Since 15th July 2021 the Outer South Community Committee Facebook page has gained: **3 new page 'likes'** (and currently has) **1,106 followers**.

This means that this is the **fourth** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the **15th July 2021** the posting regarding: **Outer South Community Committee Meeting**

- has been shared **8 times**
- has reached a total of **246 people**

The following below are screenshots of the most popular three posts since the **15th July 2021**. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – Confirmed Mobile Testing Units Deployment

246 people had this post delivered to them and it had **9** post clicks, with **8** shares.

Top Post!!

Performance for your post	
246 People Reached	
8 Likes, Comments & Shares	
0 Likes	0 On Post
0 Comments	0 On Post
8 Shares	0 On Shares
9 Post Clicks	
0 Photo views	0 Link clicks
	9 Other Clicks

8 shares


NEGATIVE FEEDBACK

2nd Place – Outer South Community Committee Meeting Invite

180 people had this post delivered, with 8 post clicks with 4 likes, comments & shares.

Leeds City Council Outer South Community Committee
6 July · 🌐

Dear community members,
You are receiving this post as notification of the next Outer South Community Committee meeting, which will be hosted by the Chair, Councillor Robert Finnigan.
The meeting will be held at Morley Town Hall in the Alexandra Hall on Monday 26th July 2021 from 4pm – 5.30pm... See more




Outer South Community Committee Meeting

Monday 26th July 2021 at 4pm
Alexandra Hall, Morley Town Hall

Outer South Community Committee website:
<http://democracy.leeds.gov.uk/mgCommitteeDetails.aspx?ID=1002>

Hosted by the Outer South Community Committee.
Keep up to date with the work of your Community Committee.
We are inviting submissions on local issues that may be presented to the Committee, these must be submitted at least 3 working days before the meeting takes place to be considered.
Due to current restrictions arising from the COVID-19 pandemic, there will be very limited capacity for observers of the meeting, however if you would like to attend, it's really important that you get in touch to request a place, otherwise **you will not be allowed in to the meeting.**
If you require a submission form or wish to attend please contact:
communitycommitteeefunding@leeds.gov.uk



Performance for your post

180 People Reached

4 Likes, Comments & Shares 📊

3 Likes	3 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
1 Shares	1 On Post	0 On Shares

8 Post Clicks

4 Photo views	1 Link clicks 📊	3 Other Clicks 📊
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NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts




3rd Place – Grab a Jab COVID-19 Vaccination for 16 & 17 year olds

175 people had this post delivered, with 3 post clicks with 10 likes, comments & shares.

Leeds City Council Outer South Community Committee
23 August · 🌐

Sixteen and seventeen year olds in Leeds can now get their COVID-19 vaccine ahead of going back to school or college in September. Dates and times are available at www.leedscg.nhs.uk/covid-19-vaccine-infor.../walk-in-clinics/


Grab a jab at:



Clinics for 16 & 17 year olds

- 📍 Elland Road vaccination centre
Bobby Collins Way, Leeds, LS11 0EB
Every day, 7:30am – 5:30pm
- 📍 Woodsley Multifaith Community Centre,
64 Woodsley Road, Leeds, LS3 1DU
Monday to Friday 3:20 – 6:40pm

No appointment needed - just walk on in!



Performance for your post

175 People Reached

10 Likes, Comments & Shares 📊

2 Likes	0 On Post	2 On Shares
0 Comments	0 On Post	0 On Shares
8 Shares	8 On Post	0 On Shares

3 Post Clicks

1 Photo views	2 Link clicks 📊	0 Other Clicks 📊
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NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



COVID-19 Facebook Groups

The Communities Team have set up **33** ward based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities and cascading information in an attempt to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

As well as key messages from the main Leeds City Council Facebook Page being used to deliver information to each ward, the pages are also there to generate discussion and debate but also hopefully facilitate conversations around being neighbourly during the national pandemic and assist if possible in some of the volunteering efforts.

To date, **Ardley & Robin Hood** has **169** members, **Morley North** has **213** members, **Morley South** has **64** members and **Rothwell** has members **76**.

The committee is asked to note the specific **Coronavirus Facebook Ward Pages** and are invited to join the pages in an attempt to increase traffic.

- **Ardley & Robin Hood:** <https://facebook.com/groups/3015216201909400/>
- **Morley North:** <https://facebook.com/groups/808971249611489/>
- **Morley South:** <https://facebook.com/groups/1081027385584718/>
- **Rothwell:** <https://facebook.com/groups/208813890355620/>

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